



**Alachua County
Environmental Protection Department**

**SITE ASSESSMENT
REPORT TECHNICAL
REVIEW**

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Tallahassee, FL | April 28-30, 2026

SITE ASSESSMENT

Technical Report Review

Goals

- Technical accuracy and completeness of all documents.
- Horizontal and vertical delineation of contaminants in all media.
- Meet requirements of Chapter 62-780.600(8) and associated guidance documents.
- Adherence to established professional standards.
- Consistency between site managers across the Department and Local Programs.

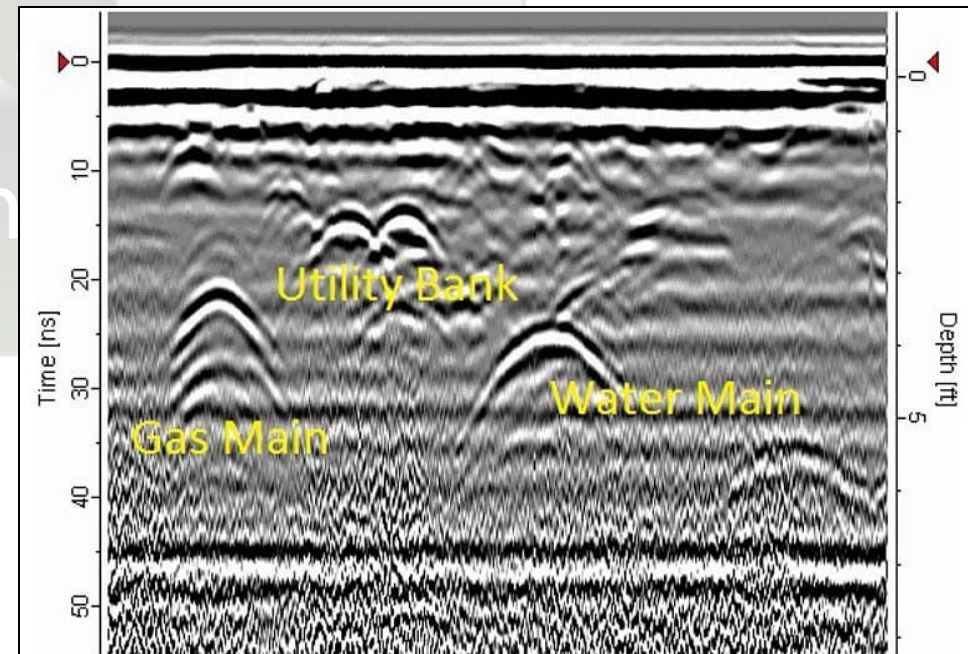
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We Set the Standard!

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Chapter 62-780.600(8) Site Assessment Report (SAR) Requirements

- Chapter 62-780.600(8) lists up to 28 items that should be included in a SAR.
- There are a few items that may be used only infrequently:
 - Environmental permits
 - Enforcement actions
 - Geophysical methods



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Chapter 62-780.600(8) Site Assessment Report (SAR) Requirements

SAR Contents

- Complete site history
- Summary of tasks completed
- Descriptions of investigative methods
- Site-specific geology/stratigraphy
- Site-specific hydrogeology
- Results of testing and data collection
- Data analysis and interpretation
- Summary of findings
- Recommendations



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Chapter 62-780.600(8) SAR Requirements

Site History Summary

- Property and facility owners
- Past and present operations, including tank history
- Description of known products used, stored, or manufactured
- Summary of environmental permits and enforcement actions
- Discharge history
- Prior assessment and remediation history
- Free product recovery
- Interim source removals/Initial Remedial Action (IRAs)

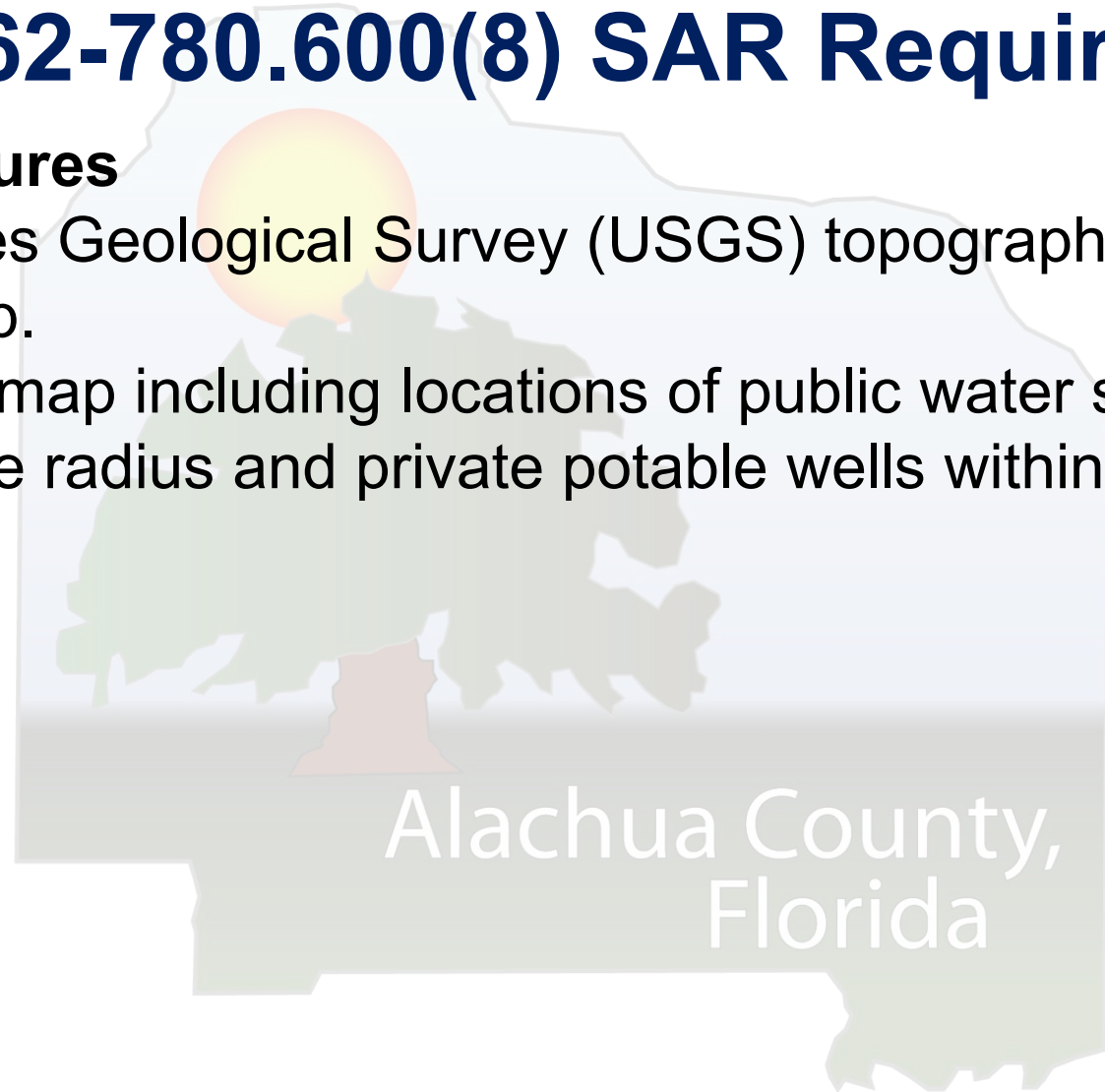


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Chapter 62-780.600(8) SAR Requirements

Required Figures

- United States Geological Survey (USGS) topographic site location map.
- Site vicinity map including locations of public water supply wells within $\frac{1}{2}$ mile radius and private potable wells within $\frac{1}{4}$ mile radius.



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Chapter 62-780.600(8) SAR Requirements

Required Figures

- Scaled site plan(s) showing relevant surface and subsurface features (current/former tanks, product piping & dispensers; buildings & structures; utilities; sewers; floor drains; stormwater facilities; previous source removal areas; monitoring & remediation wells; potable wells; driveways/access points; paved, unpaved & landscaped areas).
- Scaled site map(s) showing water-level elevations at each monitoring point, estimated groundwater elevation contours, and estimated direction of groundwater flow.
 - Use separate maps for different aquifer zones (e.g., shallow, intermediate, deep).

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Chapter 62-780.600(8) SAR Requirements

Required Figures - Continued

- At least two geologic cross sections (structural or stratigraphic).
- Well construction diagram(s) – typical shallow and deep.
- Scaled site map(s) showing soil sample locations and horizontal **and** vertical extent of vadose soil contamination.
- Scaled site map showing horizontal extent of free product.
- Scaled site map(s) showing groundwater and surface water sampling locations and the extent of contamination.
 - Separate maps for each constituent > Groundwater Cleanup Target Levels (GCTLs).
 - Use separate maps for different aquifer zones (shallow, intermediate, deep, etc.).

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Chapter 62-780.600(8) SAR Requirements

Required Tables

- Well construction details
- Soil screening summary (Organic Vapor Analyzer [OVA] data)
- Groundwater elevation summary
- Soil analytical summary
 - Volatile Organic Aromatics (VOAs), Total Recoverable Petroleum Hydrocarbons (TRPH) & Metals
 - Non-carcinogenic Polynuclear Aromatic Hydrocarbons (PAHs)
 - Carcinogenic PAHs
 - Total Recoverable Petroleum Hydrocarbons (TRPH fractionation)

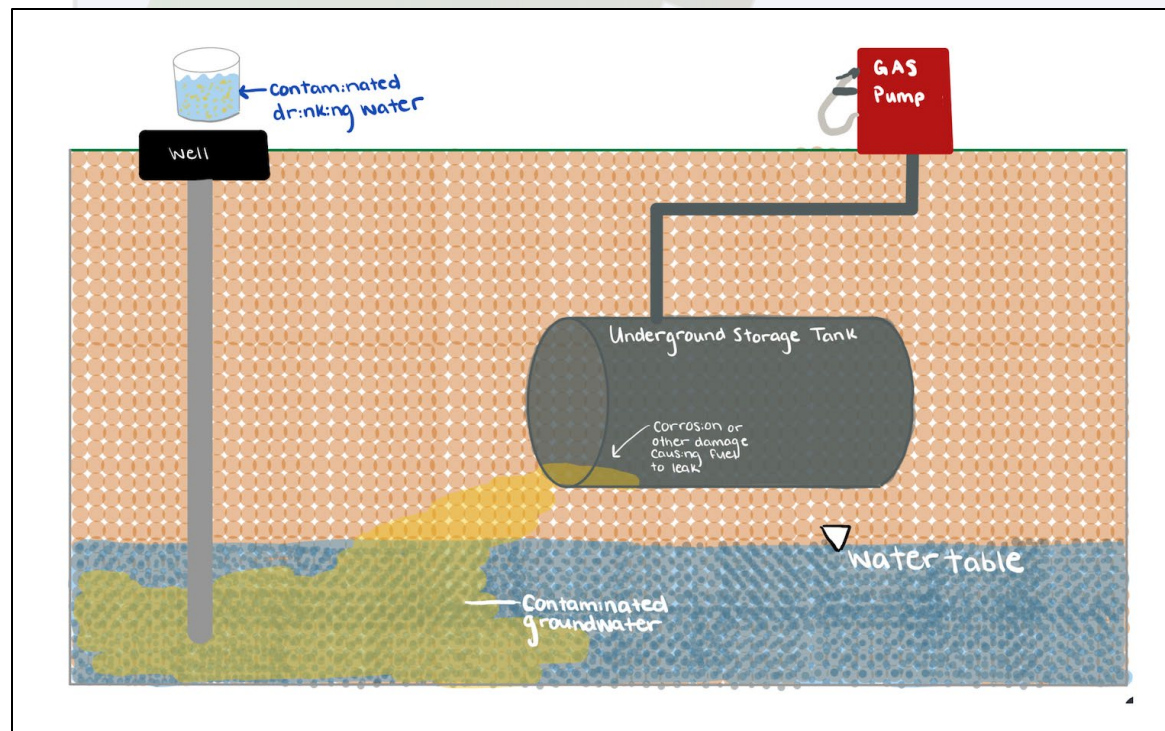


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Chapter 62-780.600(8) SAR Requirements

Required Tables - Continued

- Groundwater analytical summary
 - Volatile Organic Compounds (VOCs) & Metals
 - PAHs & TRPH



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Technical Report Review

Report Review Process Flow

- Appendices
 - Field notes, boring logs, sampling logs, lab reports complete
 - Verify Schedule of Pay Items (SPI) quantities.
 - Verify required documents from SPI.
- Tables
 - Match field notes, boring logs, sampling logs, and lab reports.



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Report Review Process Flow - Continued

- Figures
 - Match tables.
 - Technically correct
 - Borings and monitoring wells (MWs) located and spaced to assess all potential source areas and complete horizontal delineation
 - Vertical extent well location in/near most likely source area(s)



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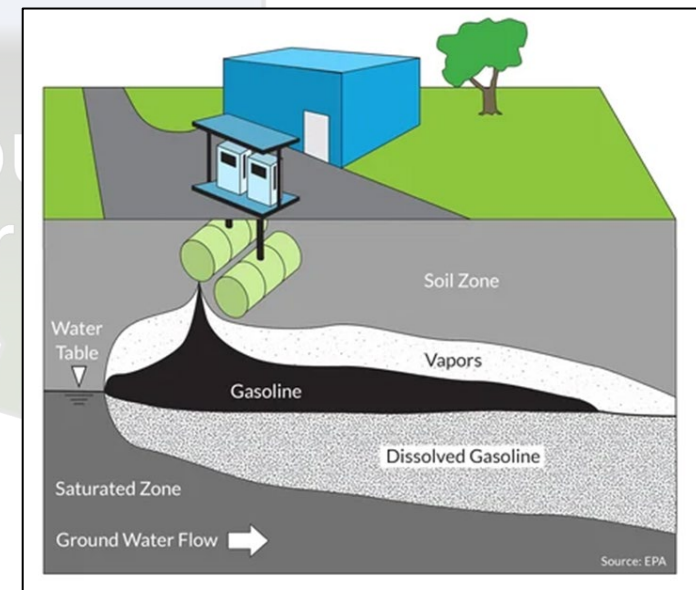
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Report Review Process Flow - Continued

- Text
 - Summarizes work completed.
 - Present data and analysis.
- Conclusions supported by data in the tables, figures, and appendices.
- Recommendations are reasonable and appropriate.

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Appendices

- Field notes
 - Personnel, vehicle(s)/equipment, start/stop times
 - Important for evaluating requests for per diem fees
 - Static depth to water
 - Top-of-casing survey
- Groundwater sampling logs
 - Proper purge method – partially or fully submerged well screen
 - Purge rate, including during sample collection
 - Purge volumes
 - Drawdown
 - Stabilization parameters within established criteria

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Technical Report Review

Appendices - Continued

- Equipment calibration records
 - Calibration type (Initial Calibration (IC), Initial Calibration Verification (ICV), Continuing Calibration Verification (CCV))
 - Lot numbers/expiration dates for standards
 - Results, including Standard Deviation where required
- Lab reports
 - Sample temperature & hold times
 - Quality Assurance (QA) issues – refer to case narrative.
 - Method Detection Limits (MDLs) met.

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Technical Report Review

Appendices - Continued

- Boring logs
 - Header information
 - Blow counts (if standard penetration tests [SPTs] used for sample collection)
 - Field screening data
 - Water levels
 - Unified Soil Classification System (USCS) codes (SC ≠ sandy clay!!)

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Appendices - Continued

- Well construction and development logs
 - Well construction info complete and tables match.
 - Well development times
- Photo-documentation
 - Drum fill photos
 - Special or unusual circumstances



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Technical Report Review – Figures & Tables

Why It's Important

- Tables summarize all data in chronological order.
- Critical for evaluating temporal trends
- Figures provide a visual presentation of the data.
- Vital to understanding the spatial distribution of contaminants
- Evaluate the movement of groundwater and contaminants in the environment.
- Critical for good decision making

Accurate Figures and Tables Are Essential for Making Sound Remediation Decisions and for Site Rehabilitation Completion Order (SRCO)!

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Technical Report Review - Tables

Tables - General

- Use most current formats from the Department of Environmental Protection.
- Must be cumulative – include ALL historical data.
- Confirm transcription of data against field notes, boring logs, and lab reports.



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Technical Report Review - Tables

Groundwater Elevation Tables

- Confirm groundwater elevation calculations.
- If free product is present, groundwater elevations must be corrected for the thickness and density of free product.



$$\text{CGWE} = (\text{TOC} - \text{DTW}) + [(\text{DTW} - \text{DTP}) * \rho_{(\text{LNAPL})}]$$

Where:

CGWE = Corrected Groundwater Elevation

DTP = Depth to Product Below TOC

TOC = Top of Casing Elevation

$\rho_{(\text{LNAPL})}$ = Density of Product (0.79 g/ml)

DTW = Depth to Water Below TOC

$$\rho_{(\text{Gasoline})} = 0.755 \text{ avg}$$

$$\rho_{(\text{Diesel})} = 0.85 \text{ avg}$$

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Technical Report Review - Tables

Analytical Data Tables

- Identify units of measure.
- Show cleanup target levels.
- Include lab qualifiers.
 - Include description in the table notes/footnotes section.
- Confirm unit conversions (μg to mg).
- Significant figures, especially trailing zeroes
- Soil analytical data tables should not be used to report field OVA data.

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Technical Report Review - Tables

Analytical Data Tables - Cautions

- Pre-1996, common practice was to sum the concentrations of naphthalene, 1-methylnaphthalene, and 2-methylnaphthalene and report as Total Naphthalenes.
 - 1-methylnaphthalene and 2-methylnaphthalene reported as “NA” or left blank in historic data tables.
 - Individual concentrations are shown in lab reports.
 - ATC’s should update historical tables to show these data.
- Also, pre-1996, the standard analytical suite for groundwater samples was EPA Method 601 (VOHs), EPA Method 602 (VOCs), EDB by EPA Method 504.1, and Pb.
 - 1,2-Dichloroethane (ethylene dichloride or EDC) is included in the EPA Method 601 parameter list.

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Technical Report Review - Tables

Analytical Data Tables - Cautions

- Watch for unnecessary rounding of data.
 - May be used for determining Cleanup Target Levels (CTL) exceedances and evaluating closure eligibility.
 - Should not be applied to data tables.
- Watch for unit conversion errors – most often seen with TRPH data, metals, and inorganic compounds.

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More info on analytical data rounding for site closure is available here:

<https://floridadep.gov/waste/petroleum-restoration/documents/rounding-analytical-data-site-rehabilitation-completion>

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Technical Report Review - Figures

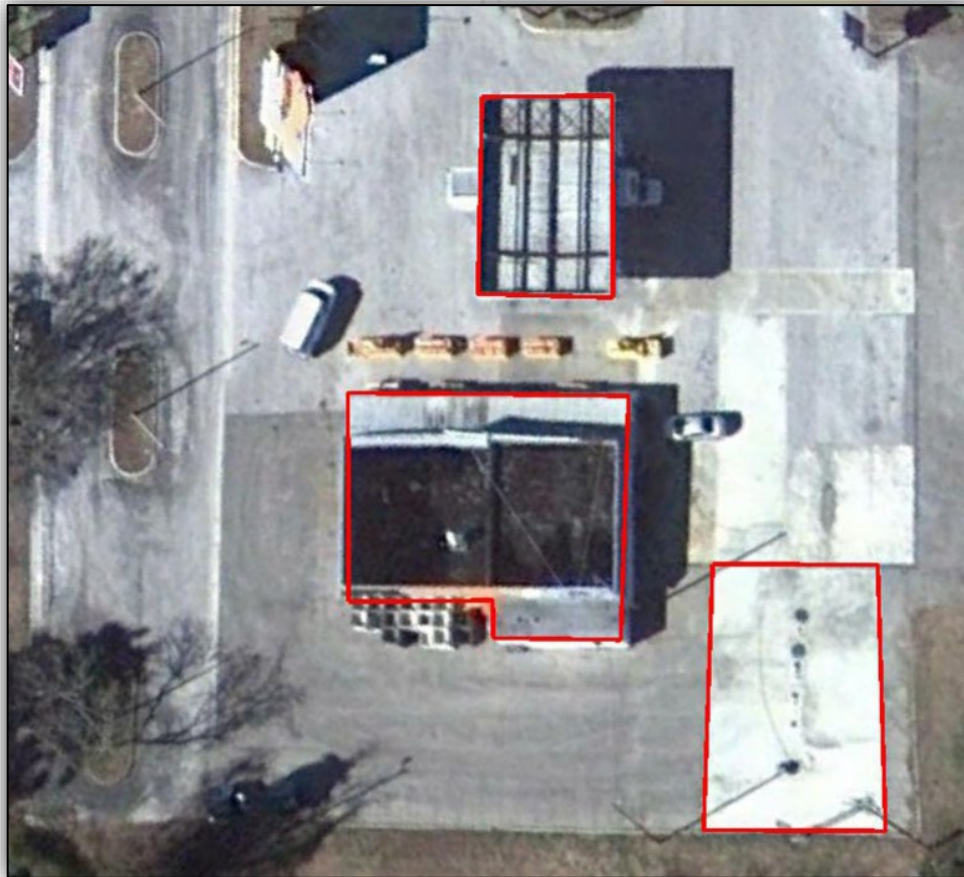
Site Plans

- Drawn to scale.
- Detailed – should include site boundaries; current and historical tank, piping, and dispenser locations; buildings and structures; driveways; utilities; location(s) of any source removals; paved and unpaved areas; large trees including canopy drip edge; objects that have the potential to restrict or obstruct access; etc.
- Site plan using only an aerial photo is NOT acceptable.



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Technical Report Review – Figures Why no Aerials?



2011

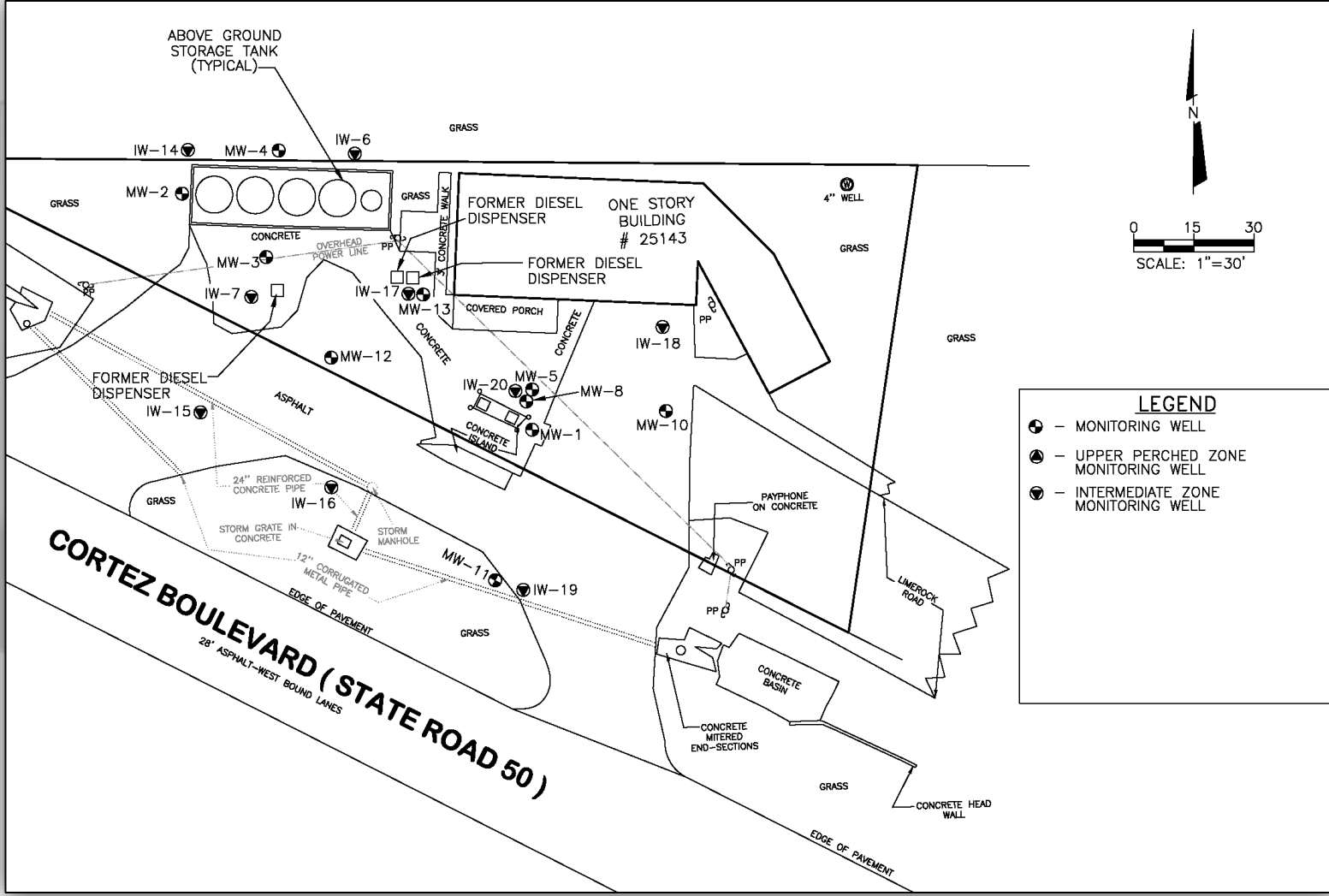


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Good Site Plan

- Site boundary
- Properly scaled
- Good details
- Structures
- Monitoring wells
- Utilities



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Poor Site Plan

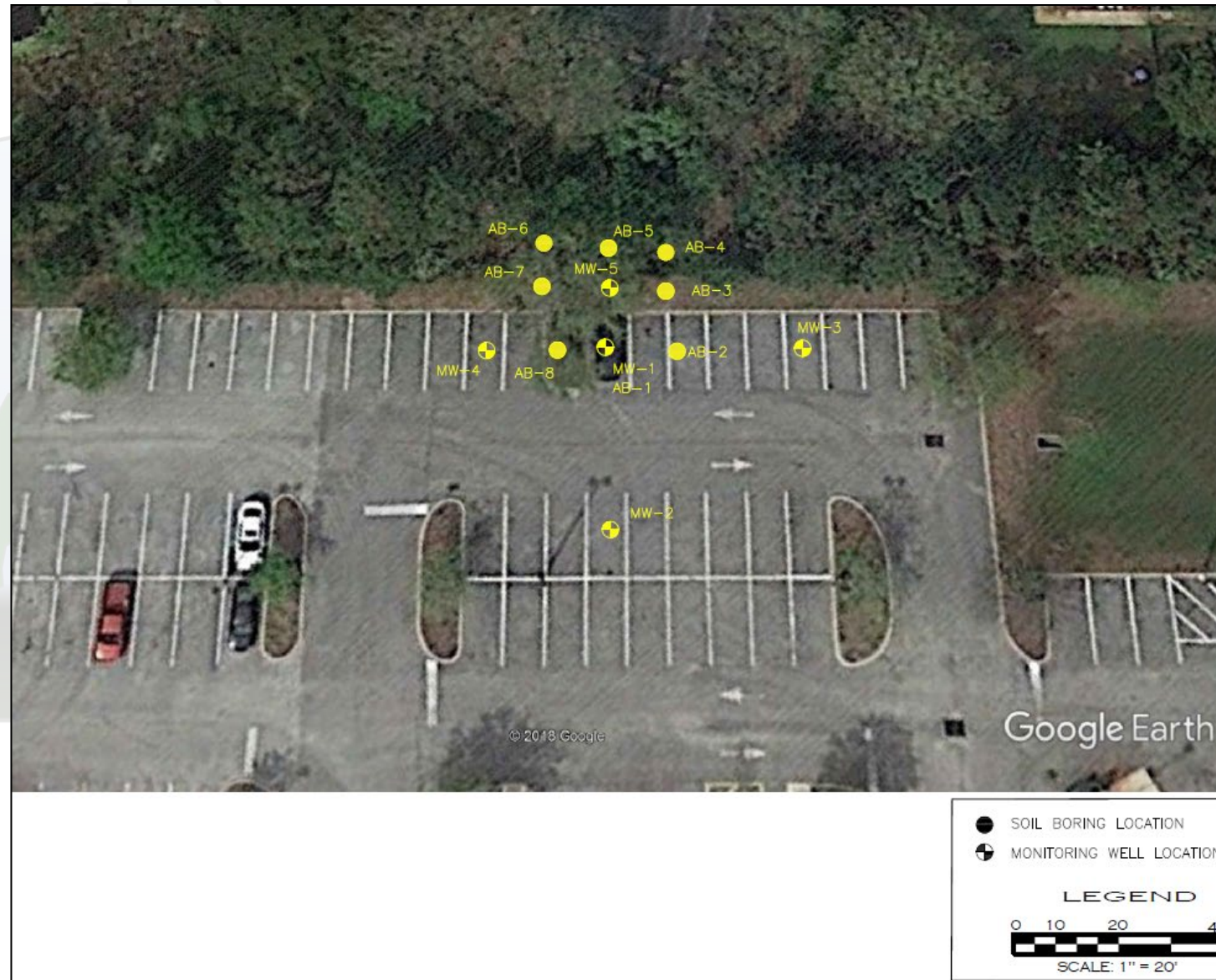
- Site boundary of questionable accuracy
- Uses an aerial photo for the base map.
- No site details



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Poor Site Plan

- Uses an oblique aerial photo.
- Cannot be properly scaled.
- No site boundaries
- No site details



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Technical Report Review - Figures

Geologic Cross Sections

- Soil/rock types
- Contaminant concentrations (soil OVA, soil analytical, and groundwater analytical, including isoconcentration contours where possible)
- Depict soil borings & monitoring wells (including screened intervals).
- Water table
- Structural and stratigraphic cross sections are both acceptable; structural is preferred.

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Technical Report Review - Figures

Groundwater Elevation Maps

- Minimum of three data points
- Data points spread out – i.e. NOT in a straight line.
- Depth-to-water measurements collected on same date.
- Data all from same aquifer zone – don't mix shallow and deep.
- Follow contouring rules.
- Contour lines extending outside of the data envelope are inferred and should be dashed.



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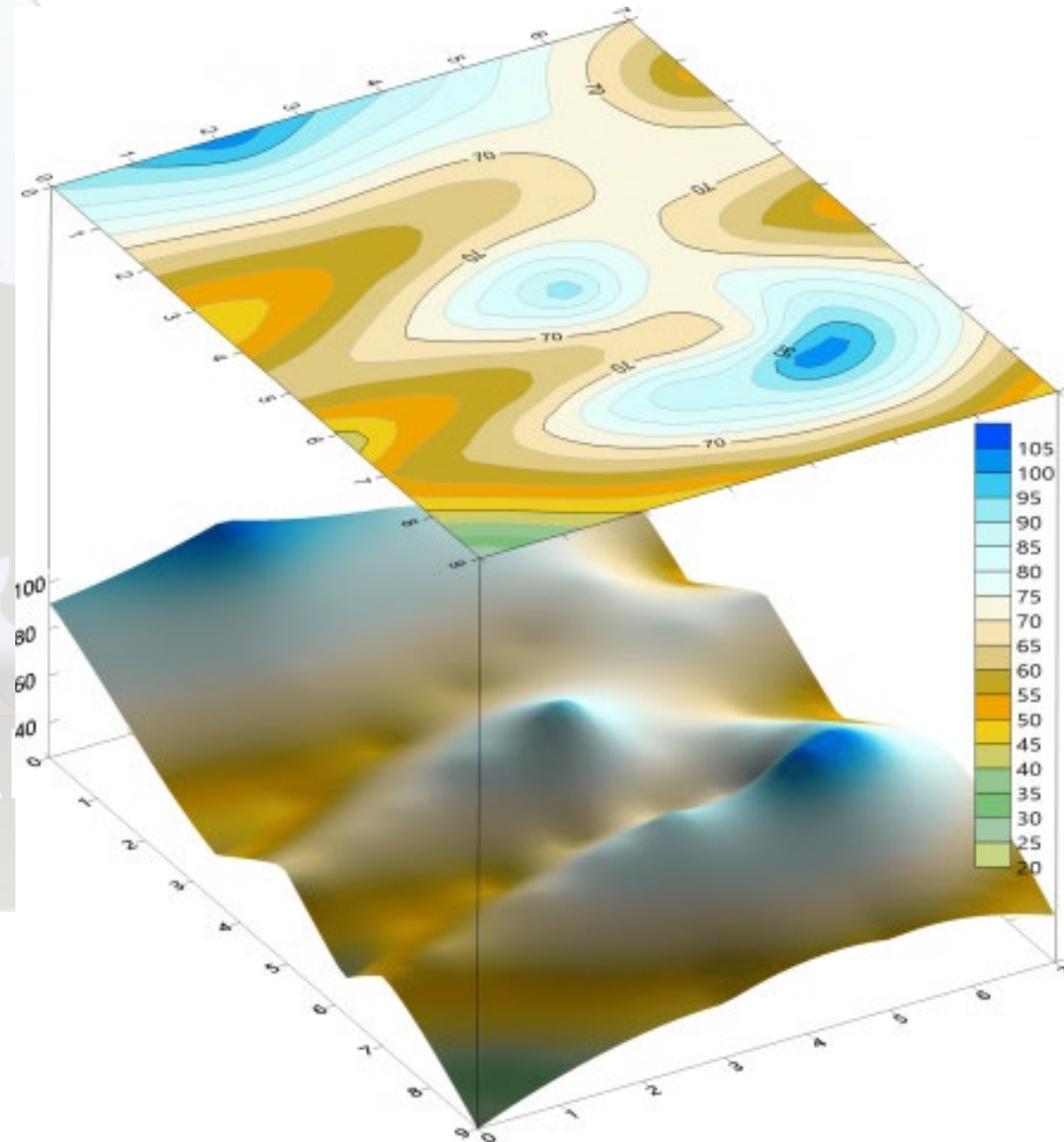


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Basic Geometry of Contouring

- Two points in space define a line.
- Cannot contour
- Three points in space define a plane.
- Contours should be straight and evenly-spaced.
- >3 points needed to define a complex surface.

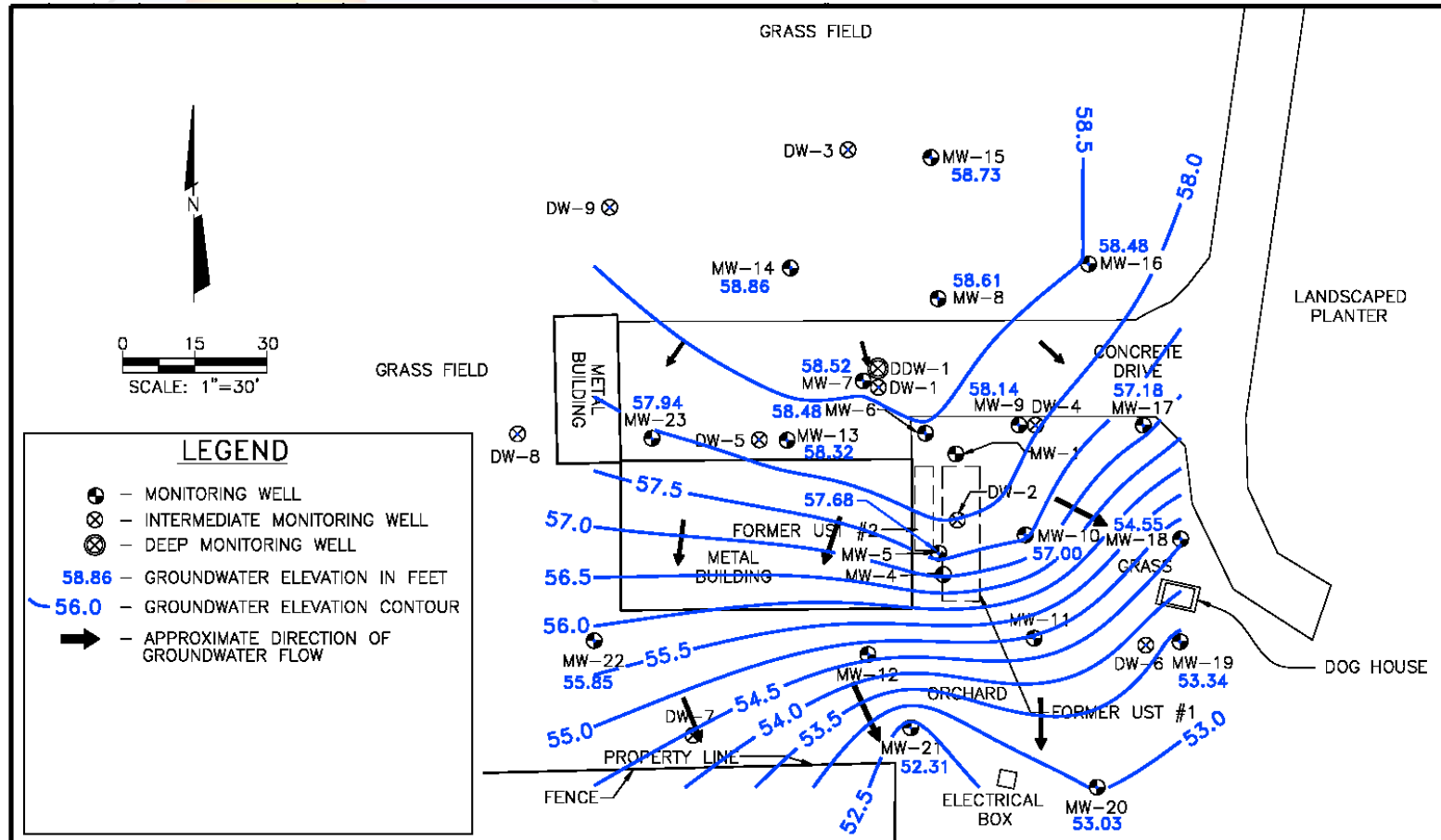
**Remember: Two Points
Define a Line, Three Points
Define a Plane**



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Good GW Elevation Map

- Good base map
- Constructed with ≥ 3 well-spaced data points.
- Follows contouring rules.
- Arrows showing groundwater flow.
- Contours within data envelope

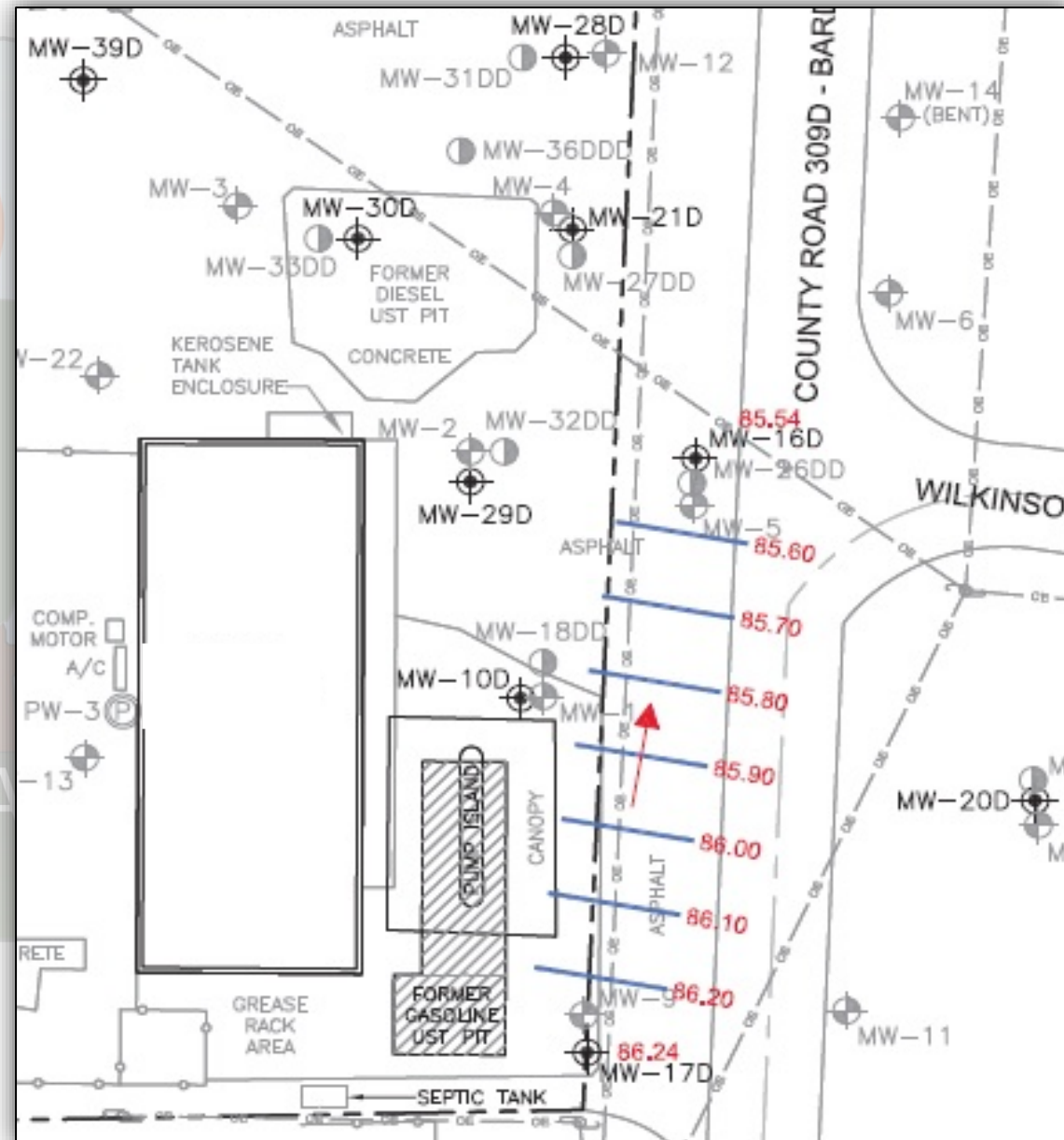


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Poor GW Elevation Map

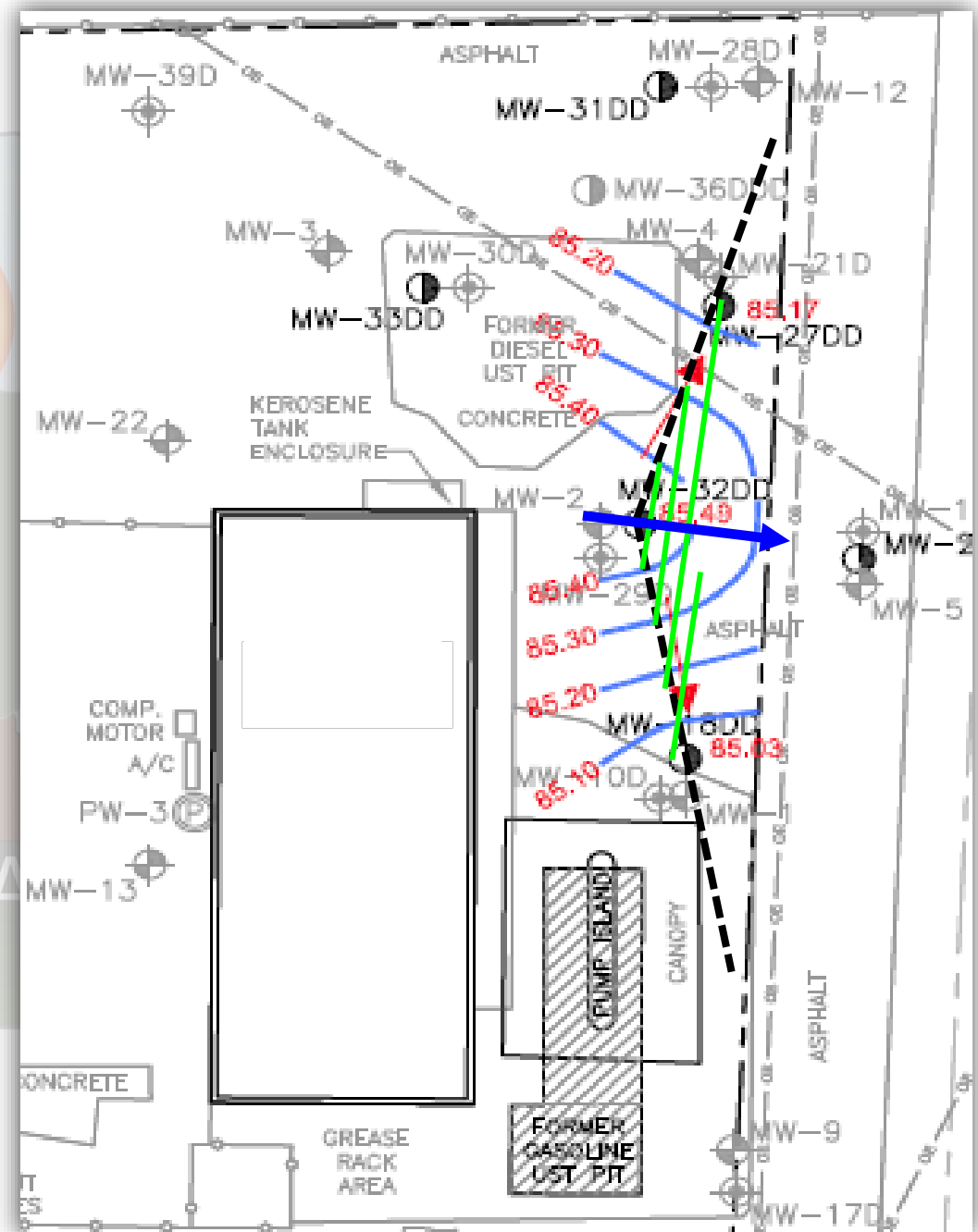
- Good base map
- Constructed with only two data points
- Cannot be contoured!!
- **Not a valid map!**

Two Points Define a Line!



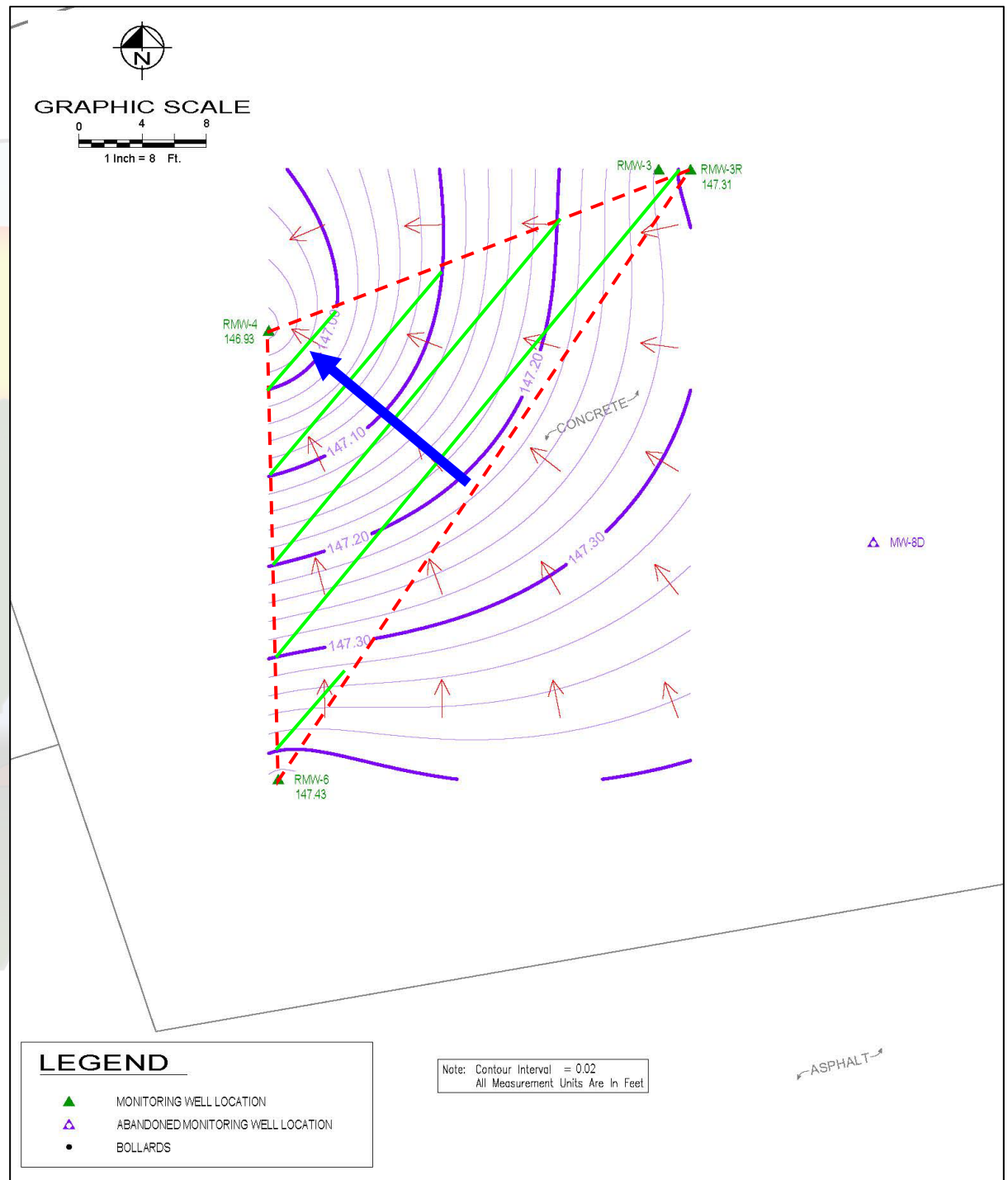
Poor GW Elevation Map

- Good base map
- Minimum 3 data points
- But...data points are nearly in a straight line.
- Three points define a plane, so contours may only be straight, equally spaced lines.



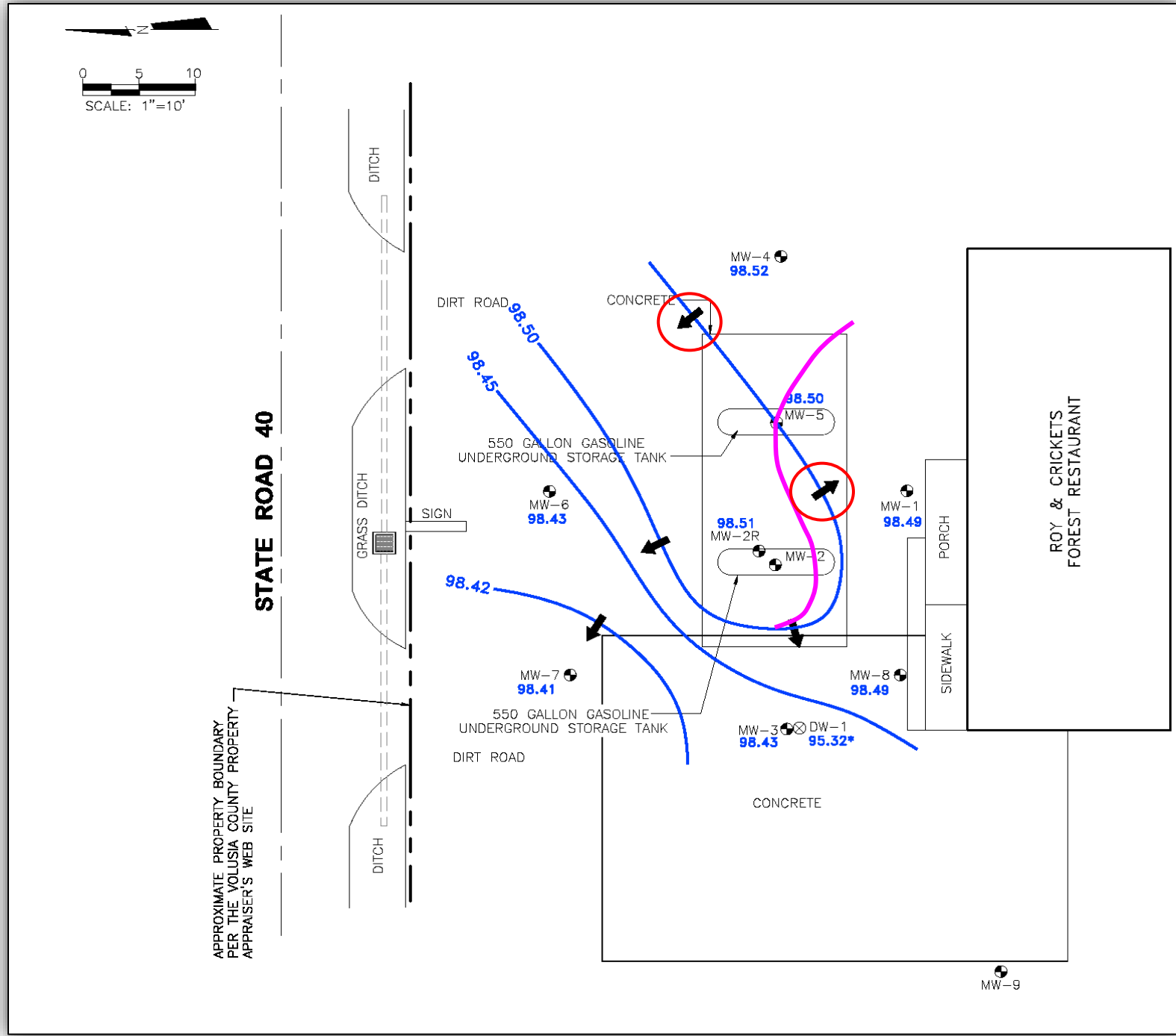
Poor GW Elevation Map

- Minimum 3 data points
- Contours extend well outside the data envelope
- Three points define a plane, so contours may only be straight, equally spaced lines.



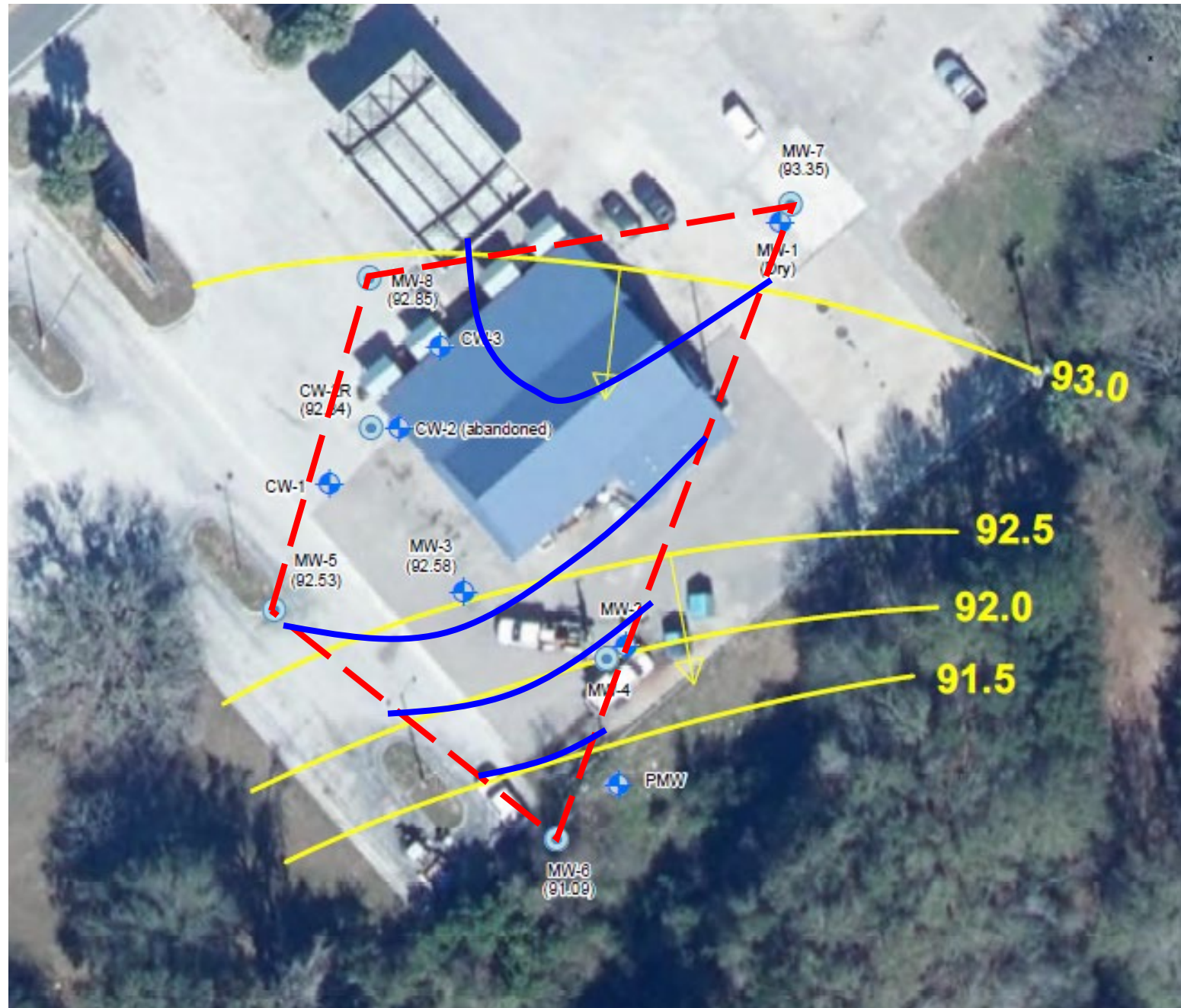
Poor GW Elevation Map

- Good base map
- Constructed with ≥ 3 well-spaced data points
- Arrows showing groundwater flow.
- Followed contouring rules...mostly!

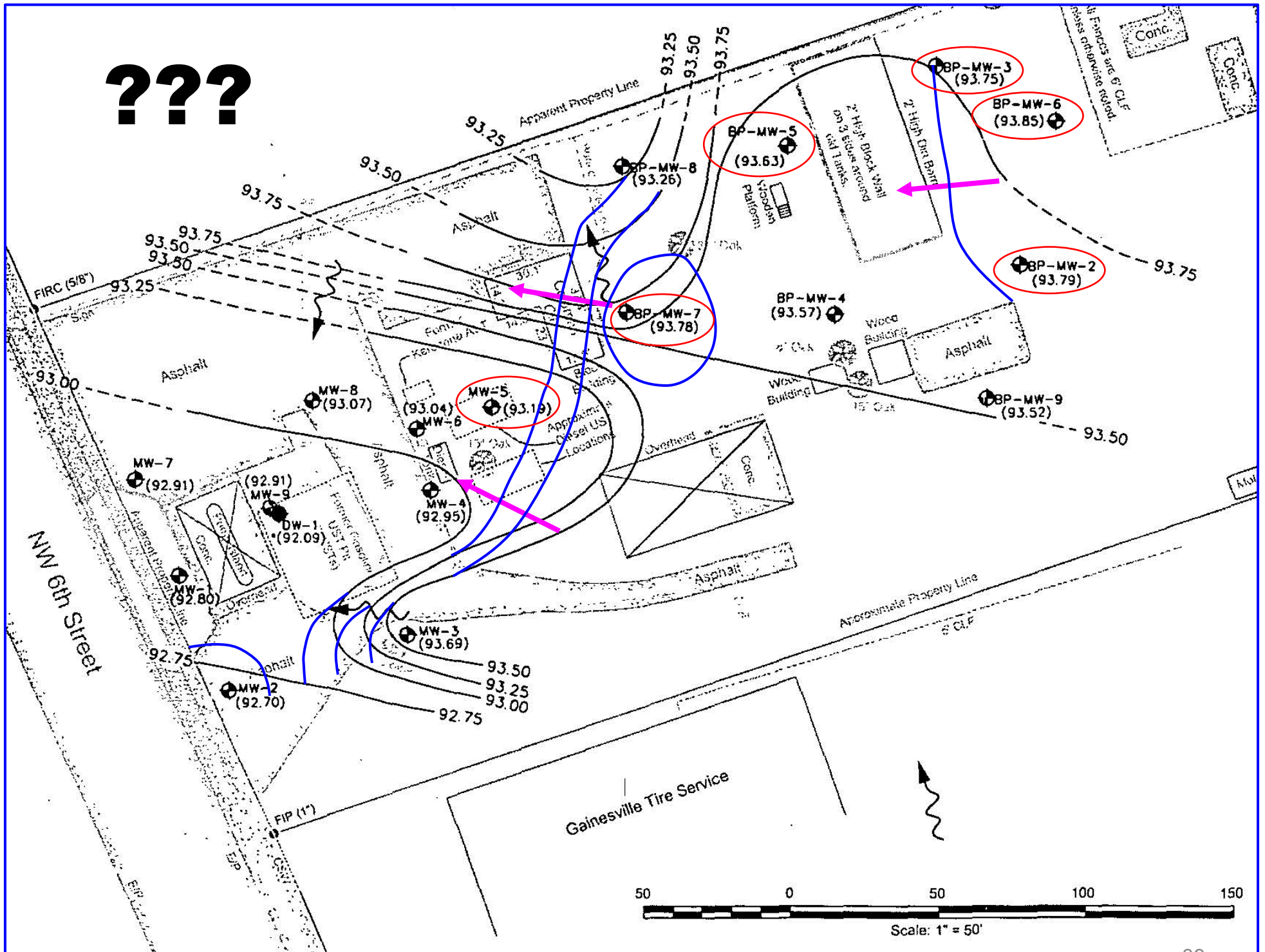


Poor GW Elevation Map

- Improper base map
- Does not follow contouring rules.
- Contours extend well beyond the data envelope.



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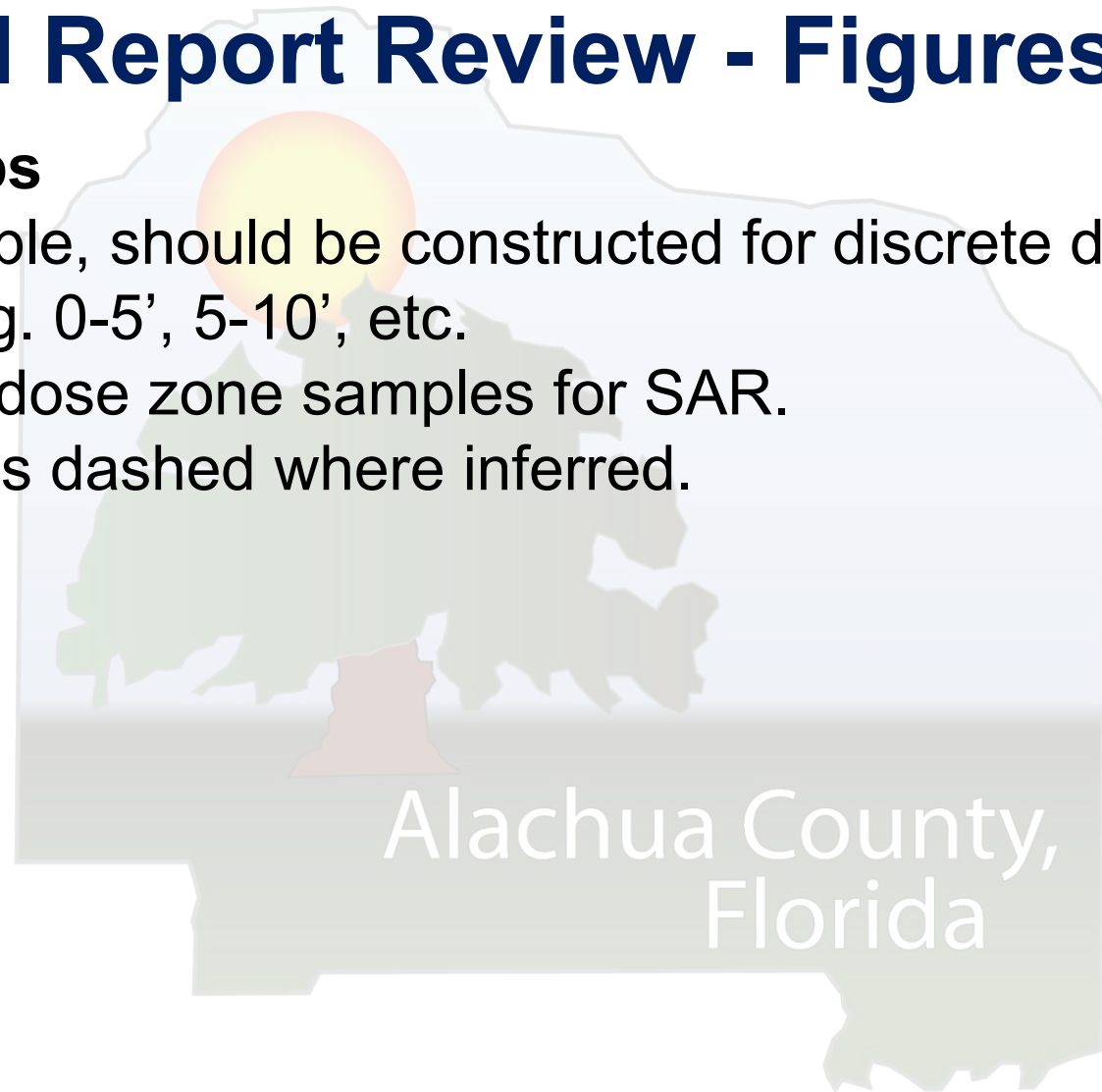


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Technical Report Review - Figures

Soil OVA Maps

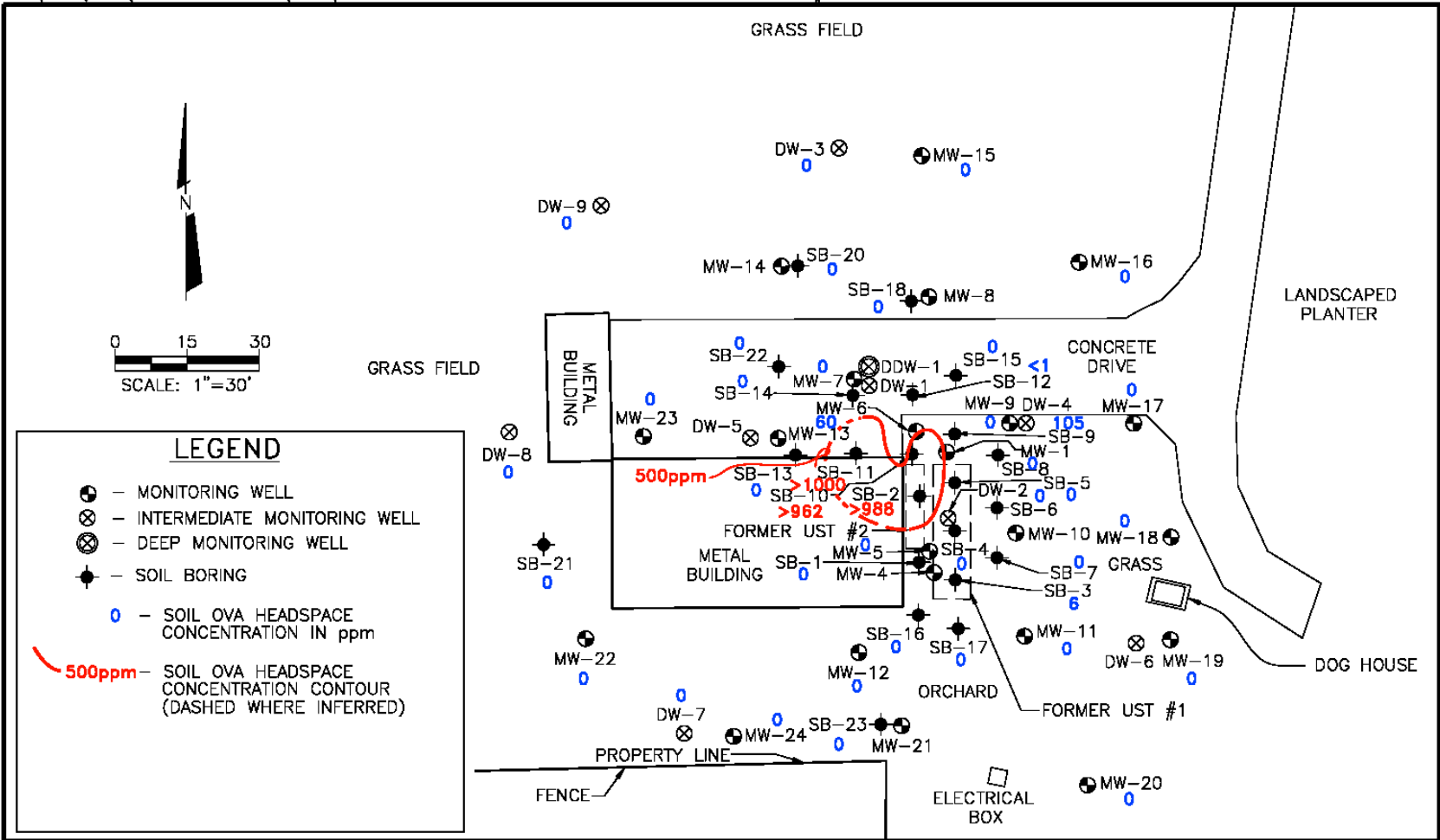
- When possible, should be constructed for discrete depth intervals, e.g. 0-5', 5-10', etc.
- Only use vadose zone samples for SAR.
- Contour lines dashed where inferred.



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Soil OVA Map

- Single depth interval
- Only data for that interval posted.



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Technical Report Review - Figures

Soil Isoconcentration Contour Maps

- Where possible, individual maps for each constituent that exceeds SCTLs should be prepared.
- Constructed for discrete depth intervals, e.g. 0-5', 5-10', etc.
- Contours for Groundwater Leachability (GWL), Residential Direct Exposure (RDE), and Commercial/Industrial Direct Exposure (CIDE) SCTLs, as applicable.
- In most cases, only use vadose zone samples.
- Contour lines dashed where inferred.
- A data post map is acceptable when limited data is available.

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Technical Report Review - Figures

Groundwater Isoconcentration Contour Maps

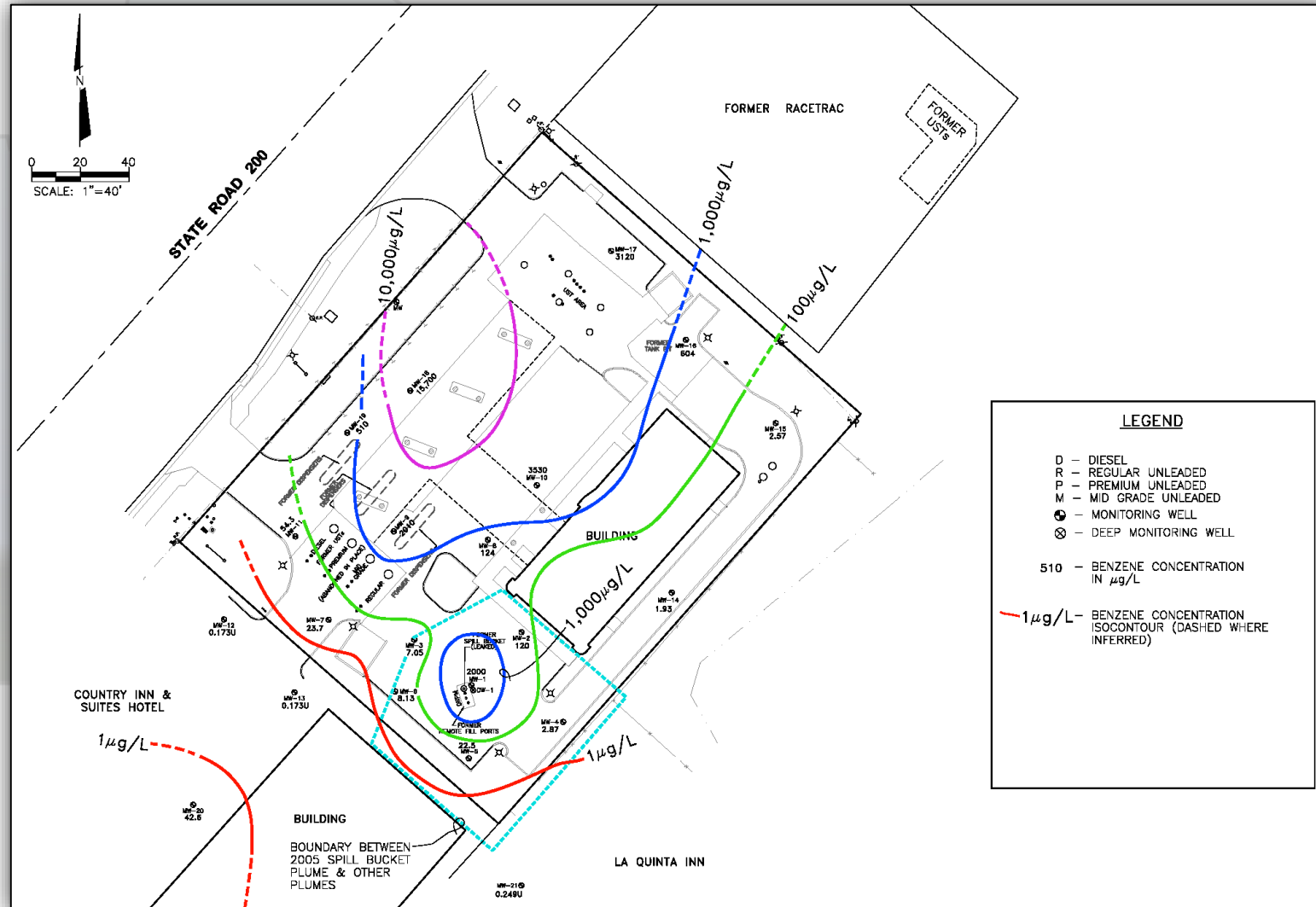
- Individual maps for each constituent that exceeds GCTLs.
- Contours for GCTL and Natural Attenuation Default Concentrations (NADC), others as needed.
- Contour lines dashed where inferred.
- Should not include data from different aquifer zones, i.e. use separate maps for shallow, intermediate, and deep aquifer zones, as needed.

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Best Map

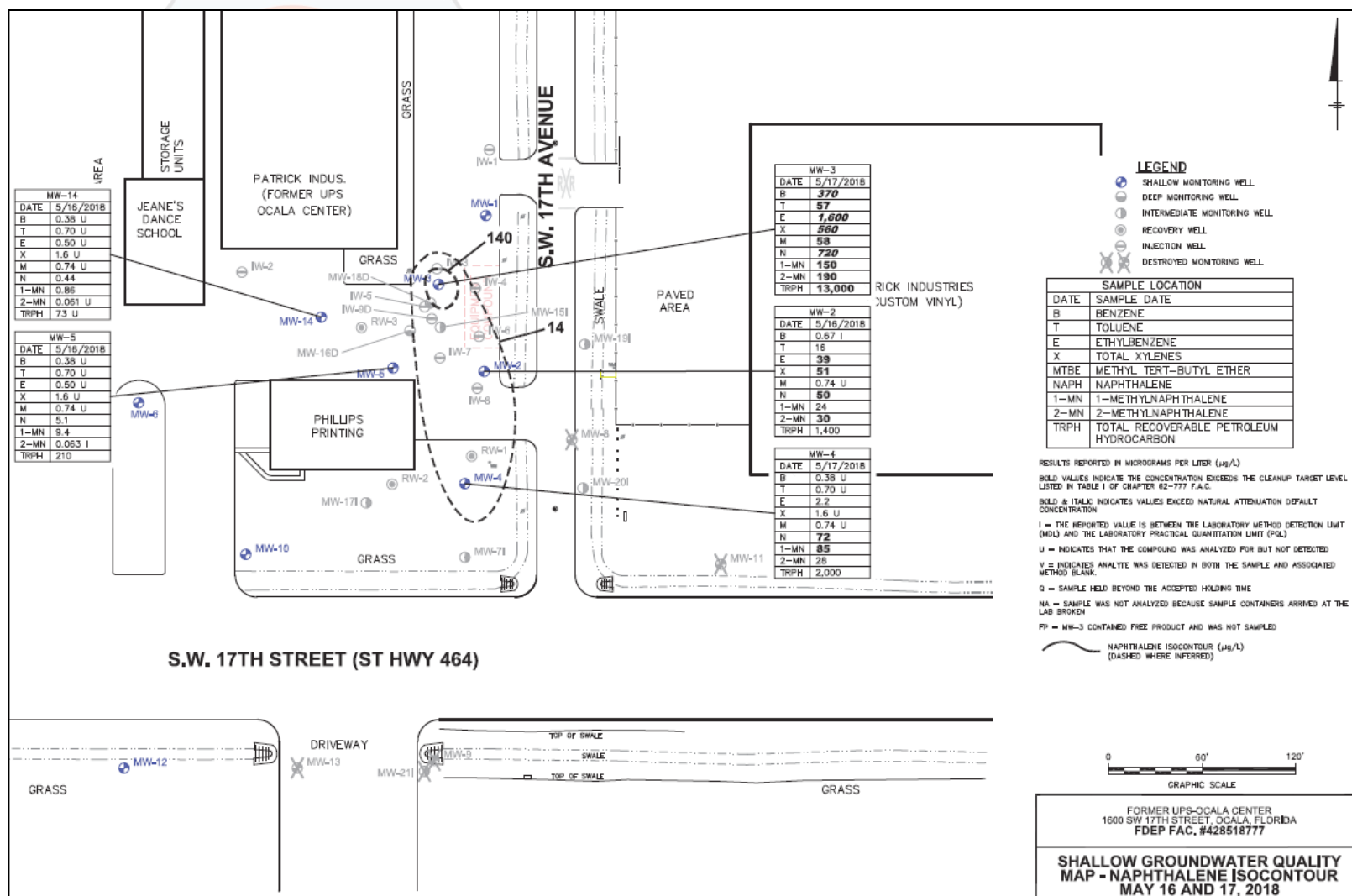
- Uncluttered and easy to read
- Wells easy to identify.
- Map is for a single analyte.
- Contours for GCTL & NADC.
- Displays only data specific to this analyte.



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Good Map

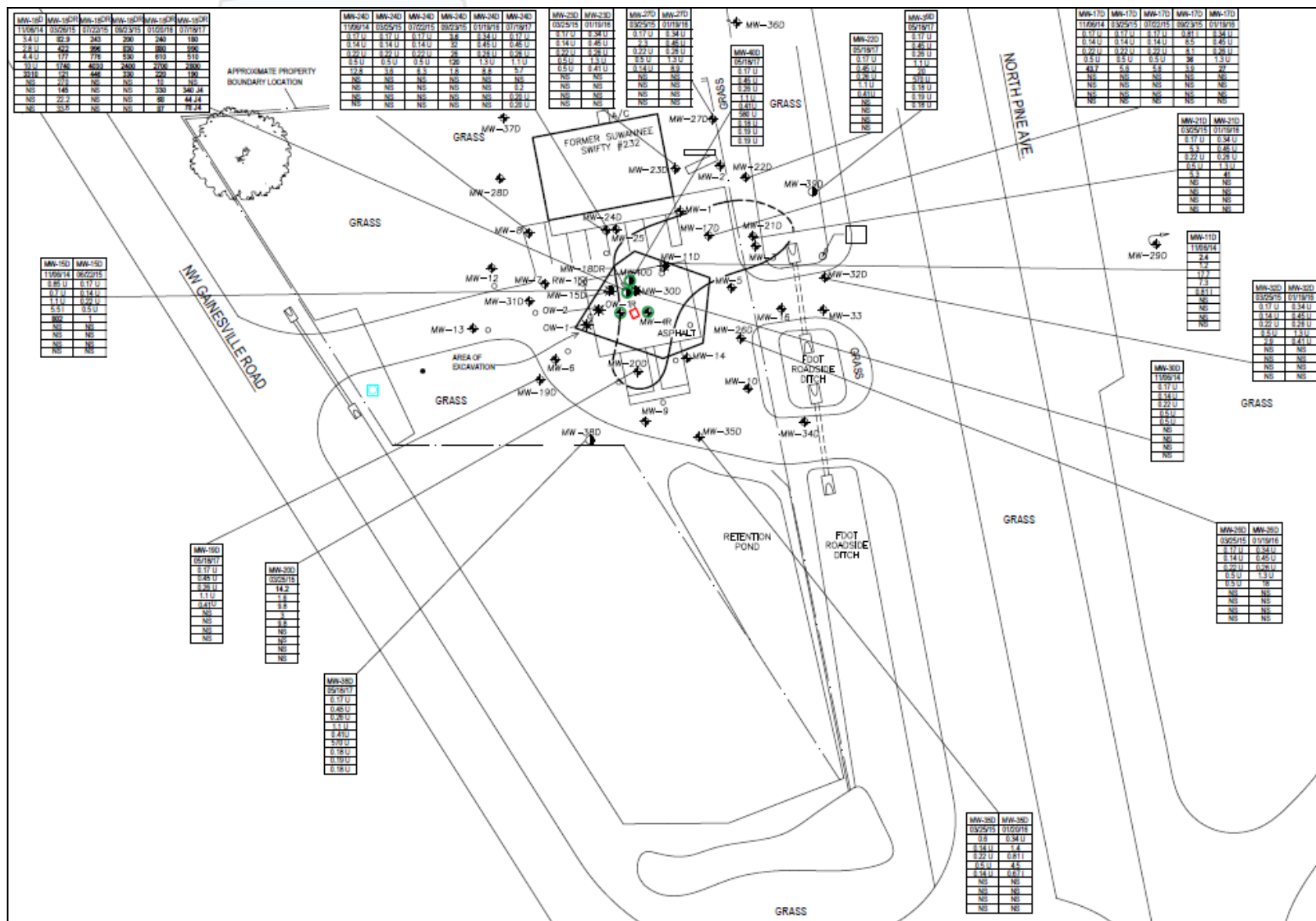
- Uncluttered and easy to read.
- Wells easy to identify.
- Map is for a single analyte.
- Contours for GCTL and NADC
- Uses data blocks.



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Poor Map

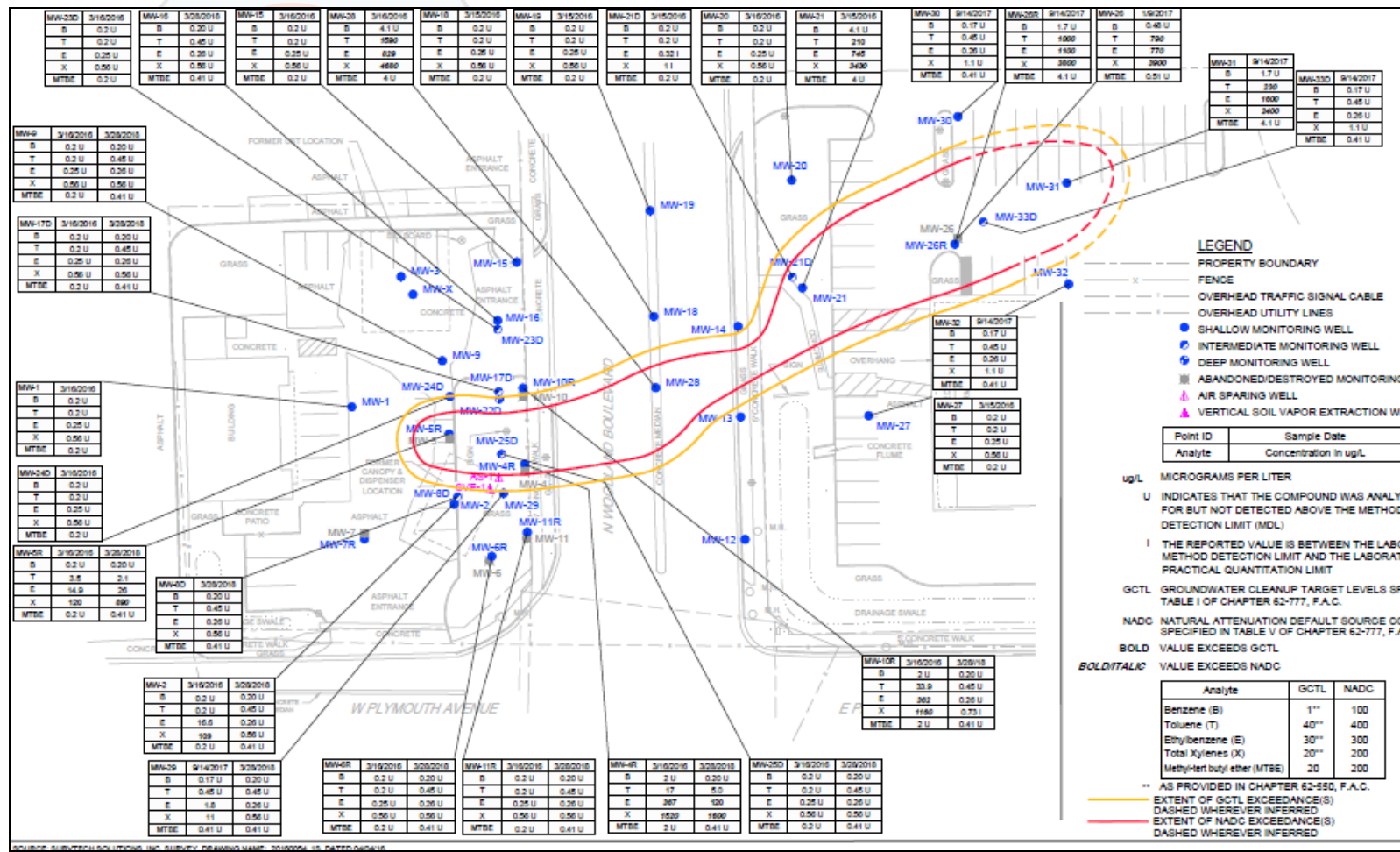
- Data from multiple depth intervals.
- Data blocks
- Contours based on mixture of current and old data.
- Small font - VERY difficult to read.
- Wasted space.



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Poor Map

- Most site features identifiable.
- Wells easy to identify.
- Data blocks
- Individual contaminants not contoured.



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Technical Report Review

Summary

- Complete, accurate reports
- Meet requirements of Chapter 62-780.600(8) and associated guidance documents.
- Adherence to established professional standards
- Horizontal and vertical delineation in all media



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SITE ASSESSMENT

Technical Report Review

Summary

- Chronological presentation of data in tables allows quick analysis of concentration trends over time.
- Accurate site plans and concentration maps are critical for good assessment and remediation decisions.
- Consistency across the Petroleum Restoration Program



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THANK YOU!!

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