Citizen Support Organization (CSO) Name: St George Lighthouse Association, Inc

Mailing Address: 2B East Gulf Beach Dr., St. George Island, FL 32328

Telephone Number: 850-927-7745  Website Address (if applicable): stgeorgelight.org

<table>
<thead>
<tr>
<th>Statutory Authority:</th>
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</thead>
<tbody>
<tr>
<td><strong>Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships.</strong></td>
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<tr>
<td>In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.</td>
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<tr>
<th>Brief Description of the CSO’s Mission:</th>
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<td>The Cape St. George Lighthouse, the Keeper’s House Museum, and the St. George Lighthouse Association strive to preserve and explain the historic contributions that the Light and its Keepers have made to Apalachicola and its environs. The Museum works to educate the local community and all visitors to the role the Light Station played in facilitating commerce and nautical travel along the Northwest Florida Gulf Coast. In the process, the Museum strives to preserve and maintain artifacts used during the Cape St. George Light’s time in service.</td>
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<tr>
<th>Brief Description of the CSO’s Results Obtained:</th>
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<tr>
<td>In 2019, climbers at the Cape St. George Light totaled 21,332 with thousands more who visited the Museum but did not climb the Lighthouse. Three Lighthouse Keepers recount the history of the Lighthouse to visitors, as do staff in the Lighthouse Gift Shop and docents in the Museum. The Museum includes displays illustrating the history of the Lighthouse, its tragic collapse in 2005, and the community effort to reconstruct it. Artifacts donated by descendants of original Lighthouse Keepers and members of the community are preserved in educational exhibits describing the cotton port of Apalachicola’s need for a lighthouse, the construction and reconstructing of the Lighthouse, the home and work likes of the Keepers, and the history of the Lighthouse in the context of a timeline of other events of the period. Also, a display features a replica of the Third Order Fresnel Lens that lighted the Lighthouse from 1857 to 1949. In addition to individual visitors to St. George Island, the Lighthouse and Museum have hosted groups of students from local schools and home-schooled students in the past year.</td>
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<th>Brief Description of the CSO’s Plans for Next Three Fiscal Years:</th>
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<tbody>
<tr>
<td>We continue to pursue the goals aligned with our mission: To continue to serve the public as an educational resource illustrating the rich maritime heritage of Franklin County and the role that the Lighthouse played in that history; to preserve and maintain the Lighthouse, the Keepers House, and Lighthouse Park for the education and enjoyment of community residents and visitors; to seek out and preserve additional historic artifacts related to our maritime history as they become available; to develop additional educational exhibits and add documents or photographs to our interactive audio-visual archive.</td>
</tr>
</tbody>
</table>

X Copy of the CSO’s Code of Ethics attached
X Certify the CSO has completed and provided to the Department the organization’s most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N/Annual Financial Statement
PREAMBLE

(1) It is essential to the proper conduct and operation of the St. George Lighthouse Association, Inc. (herein “CSO”) that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.

(2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a Code of Ethics setting forth standards of conduct required of St. George Lighthouse Association board members, officers, and employees in the performance of their official duties.

STANDARDS

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

1. Prohibition of Solicitation or Acceptance of Gifts

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

2. Prohibition of Accepting Compensation Given to Influence a Vote

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

3. Salary and Expenses

No CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

4. Prohibition of Misuse of Position

A CSO board member, officer, or employee shall not corruptly use or attempt to use one’s official position or any property or resource which may be within one’s trust, or perform official duties, to secure a special privilege, benefit, or exemption.
5. **Prohibition of Misuse of Privileged Information**

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one’s official position for one’s own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

6. **Post-Office/Employment Restrictions**

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

7. **Prohibition of Employees Holding Office**

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

8. **Requirements to Abstain from Voting**

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes to the meeting no later than 15 days after the vote.

9. **Failure to Observe CSO Code of Ethics**

Failure of a CSO board member, officer, or employee may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.
Important information about your December 31, 2019 Form 990

We approved your Form 8868, Application for Extension of Time To File an Exempt Organization Return

What you need to do

File your December 31, 2019 Form 990 by November 15, 2020. We encourage you to use electronic filing—the fastest and easiest way to file.

Visit www.irs.gov/charities to learn about approved e-File providers, what types of returns can be filed electronically, and whether you are required to file electronically.

Additional information

• Visit www.irs.gov/cp211a
• For tax forms, instructions, and publications, visit www.irs.gov/forms-pubs or call 800-TAX-FORM (800-829-3676).
• Keep this notice for your records.

If you need assistance, please don’t hesitate to contact us.
Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
➤ Do not enter social security numbers on this form as it may be made public.
➤ Go to www.irs.gov/Form990 for instructions and the latest information.

A  For the 2018 calendar year, or tax year beginning and ending

C  Name of organization
St. George Lighthouse Assn, Inc.

D  Employer identification number
20-1905208

F  Name and address of principal officer:
James F. Kemp
873 East Gulf Beach Drive
St. George Island FL 32328

I  Tax-exempt status:
X 501(c)(3) 501(c) ( ) (Insert no.) 4947(a)(1) or 527

J  Website:
www.stgeorge-lighthouse.org

K  Form of organization:
X Corporation  Trust  Association  Other □

L  Year of formation
2004

M  State of legal domicile:
FL

Part I  Summary

1  Briefly describe the organization's mission or most significant activities:
To promote, preserve and maintain including the moving thereof, the Cape St. George Lighthouse, from Little St. George Island, Franklin County, Florida.

2  Check this box □ if the organization discontinued its operations or disposed of more than 25% of its net assets.
3  Number of voting members of the governing body (Part VI, line 1a)
9

4  Number of independent voting members of the governing body (Part VI, line 1b)
9

5  Total number of individuals employed in calendar year 2018 (Part V, line 2a)
11

6  Total number of volunteers (estimate if necessary)
0

7a  Total unrelated business revenue from Part VIII, column (C), line 12
0

7b  Net unrelated business taxable income from Form 990-T, line 38
0

8  Contributions and grants (Part VIII, line 1h)
45,013

9  Program service revenue (Part VIII, line 2g)
92,525

10  Investment income (Part VIII, column (A), lines 3, 4, and 7d)
252

11  Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
85,867

12  Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12)
223,657

13  Grants and similar amounts paid (Part IX, column (A), lines 1–3)
0

14  Benefits paid to or for members (Part IX, column (A), line 4)
0

15  Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)
124,571

16a  Professional fundraising fees (Part IX, column (A), line 11e)
134,894

17  Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)
0

18  Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)
79,017

19  Revenue less expenses. Subtract line 18 from line 12
144,640

20  Total assets (Part X, line 16)
391,219

21  Total liabilities (Part X, line 26)
43,868

22  Net assets or fund balances. Subtract line 21 from line 20
347,351

Part II  Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Phyllis Vitale-Lewis
Treasurer

Paid
Ralph C. Roberson CPA

Preparer
Ralph C. Roberson CPA

Use Only
116A Sailors Cove Dr
Port Saint Joe, FL 32456-1890

For Paperwork Reduction Act Notice, see the separate instructions.