



Florida Department of Environmental Protection

CITIZEN SUPPORT ORGANIZATION

2015 REPORT

(pursuant to Florida Statute 20.058)

Citizen Support Organization (CSO) Name: Friends of St. Andrews State Park, Inc.

Mailing Address: 5401 State Park Circle, Panama City, FL 32408

Telephone Number: 850.238.5191/615.838.4055 Website Address (if applicable): <http://friendsofstandrews.org/>

Statutory Authority:

Section 20.2551, F.S., Citizen support organizations; use of property; audit; public records; partnerships. In summary, the statute specifies the organizational requirements, operational parameters, duties of a CSO to support the Department of Environmental Protection (Department), or individual units of the Department, use of Department property, audit requirements, public records requirements, and authorizes public-private partnerships to enhance lands managed by the Department.

Section 258.015, F.S., Citizen support organizations; use of property; audit. In summary, the statute defines a CSO, requires authorization by the Division of Recreation and Parks, and specifies the use of property. This statute authorizes the Partnerships in Parks (PIP) program for state parks, the program's operational parameters, CSO's operational parameters, and donor recognition.

Brief Description of the CSO's Mission: The Friends of St. Andrews State Park (Friends) is a private, non-profit, Citizen Support Organization dedicated to the purpose of assisting and supporting the operation of the St. Andrews State Park through fund raising and volunteer support of the Park's current and future programs.

Brief Description of the CSO's Results Obtained:

- Supported numerous 5K, 10K, and Ironman Triathlon races throughout the year
- Supported National public Lands Day, Several beach clean – ups, and Earth Day events in the park
- Purchased materials to renovate Buttonbush Marsh boardwalk, new campfire circle, new amphitheater, 51 new picnic tables for the campground, and tools that supplement the park's budget
- Supported regularly scheduled and new interpretive programs such as Junior Ranger Day, Edible Bugs, Gators and Waders, Pack Walks for county animal shelter, and beach walks that interpret shorebirds and sea turtle nesting
- Volunteer appreciation and recognition events in the park
- Supported Friends and park off park interpretive informational booths
- Approved a new metal roof for the Gun Mount Pavilion at a cost of \$17,000.00
- New paver walking path near the administrative building

Brief Description of the CSO's Plans for Next Three Fiscal Years:

The objective of Friends is to support the unit management plan of the St. Andrews State Park. To achieve this objective, Friends will:

- Conduct Beach Clean-up Day, Earth Day, National Public Lands Day
- Provide volunteer help to the park in support of existing programs, including protection of wildlife and endangered species interpretive and monitoring.
- Participate on various Special Events involving Resource Management in the local area
- Hold quarterly Luncheons to recognize Park Volunteers
- Aluminum can recycling program
- Provide interpretive materials for visitors recreating on Shell Island
- Add a shorebird display to the Environmental Interpretive Center
- Sponsor events in and out the park to recruit and educate public about the park

- Apply for grants that support the DRP mission
- Develop and implement enhancements to existing programs
- Develop and implement new programs, including environmental enhancement programs such as dune restoration, reforestation and vegetation in conjunction with the unit management plan for the park
- Seek additional funds to augment the preexisting funding in order to maintain, enhance, and expand the Park's services to the public and support the park in protecting the natural and cultural resources.

- Copy of the CSO's Code of Ethics attached** (*Model provided; see CSO 2014 instructions*)
- Certify the CSO has completed and provided to the Department the organization's most recent Internal Revenue Service (IRS) Form 990, 990-EZ, or 990-N/Annual Financial Statement**

FRIENDS OF ST. ANDREWS STATE PARK, INC.

CODE OF ETHICS

PREAMBLE

- (1) It is essential to the proper conduct and operation of Friends of St. Andrews State Park, Inc. (herein “CSO”) that its board members, officers, and employees be independent and impartial and that their position not be used for private gain. Therefore, the Florida Legislature in Section 112.3251, Florida Statute (Fla. Stat.), requires that the law protect against any conflict of interest and establish standards for the conduct of CSO board members, officers, and employees in situations where conflicts may exist.

- (2) It is hereby declared to be the policy of the state that no CSO board member, officer, or employee shall have any interest, financial or otherwise, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her duties for the CSO. To implement this policy and strengthen the faith and confidence of the people in Citizen Support Organizations, there is enacted a code of ethics setting forth standards of conduct required of Friends of St. Andrews State Park, Inc. board members, officers, and employees in the performance of their official duties.

STANDARDS

The following standards of conduct are enumerated in Chapter 112, Fla. Stat., and are required by Section 112.3251, Fla. Stat., to be observed by CSO board members, officers, and employees.

1. Prohibition of Solicitation or Acceptance of Gifts

No CSO board member, officer, or employee shall solicit or accept anything of value to the recipient, including a gift, loan, reward, promise of future employment, favor, or service, based upon any understanding that the vote, official action, or judgment of the CSO board member, officer, or employee would be influenced thereby.

2. Prohibition of Accepting Compensation Given to Influence a Vote

No CSO board member, officer, or employee shall accept any compensation, payment, or thing of value when the person knows, or, with reasonable care, should know that it was given to influence a vote or other action in which the CSO board member, officer, or employee was expected to participate in his or her official capacity.

3. Salary and Expenses

No CSO board member or officer shall be prohibited from voting on a matter affecting his or her salary, expenses, or other compensation as a CSO board member or officer, as provided by law.

4. Prohibition of Misuse of Position

A CSO board member, officer, or employee shall not corruptly use or attempt to use one's official position or any property or resource which may be within one's trust, or perform official duties, to secure a special privilege, benefit, or exemption.

5. Prohibition of Misuse of Privileged Information

No CSO board member, officer, or employee shall disclose or use information not available to members of the general public and gained by reason of one's official position for one's own personal gain or benefit or for the personal gain or benefit of any other person or business entity.

6. Post-Office/Employment Restrictions

A person who has been elected to any CSO board or office or who is employed by a CSO may not personally represent another person or entity for compensation before the governing body of the CSO of which he or she was a board member, officer, or employee for a period of two years after he or she vacates that office or employment position.

7. Prohibition of Employees Holding Office

No person may be, at one time, both a CSO employee and a CSO board member at the same time.

8. Requirements to Abstain From Voting

A CSO board member or officer shall not vote in official capacity upon any measure which would affect his or her special private gain or loss, or which he or she knows would affect the special gain or any principal by whom the board member or officer is retained. When abstaining, the CSO board member or officer, prior to the vote being taken, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the CSO board member or officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

9. Failure to Observe CSO Code of Ethics

Failure of a CSO board member, officer, or employee to observe the Code of Ethics may result in the removal of that person from their position. Further, failure of the CSO to observe the Code of Ethics may result in the Florida Department of Environmental Protection terminating its Agreement with the CSO.

Florida Department of

Environmental Protection

Memorandum

DATE: June 12, 2015

TO: Daniel Jones, Bureau Chief
Florida Park Services

THROUGH: Carmen C. McDonald, PPDS
Florida Park Services

FROM: Brian Addison, Park Manager, St. Andrews State Park
Florida Park Service

SUBJECT: Annual Financial Report for
Friends of St. Andrews State Park, Inc.

The Friends of St. Andrews State Park, Inc. sponsored and assisted the park staff on many racing events, annual beach cleaning, Earth Day, National Public Lands Day, educational and interpretive events and supported the park leadership in general maintenance and in-park projects.

The largest race was the Ironman Triathlons that occurs each year in November. In addition, the Friends are supporting several 5 and 10K racing events held throughout the year in the park such as, Junior League, Coach Post, Cystic Fibrosis, Copper Collar Run and new racing event every week throughout the summer called Cool Summer Series. Supporting these special events bring many people throughout the community and out of state into the park. In return, the Friends get new memberships, volunteers, and monetary donations for the work it supports in the park. They continued to sponsor the annual beach clean-up, supported the National Public Lands Day in September, and the 44nd annual Earth Day. These special events were successful because of the large amount of trash and debris collected and removed from the park and below the surface of the water at the jetties. In addition, this brings in many people to the park as volunteers will return in the future to recreate. The Friends supported the park leadership in general maintenance projects by supplementing the park's budget with the purchase of materials to accomplish many important projects. The materials purchased were used for the remodeling construction of the Buttonbush Boardwalk, providing the materials to build 51 new picnic tables for the campground, new interpretive equipment for park staff and volunteers, new memorial walking paver path near the administrative building, staff and volunteer appreciation events, and continued support for the recycling program in the park.

The Friends continue to add new personnel, new ideas, and I urge them to continue to do so for the upcoming goals in 2015 – 2016. First, the Friends need to continue to recruit new members into its organization to bring in new ideas and enthusiasm for the direct or indirect support of the park. Second, continue to seek out new venues to promote the organization and all it supports in the park by participating in local special events inside and outside of the park. I believe one way that this can be accomplished is by supporting more special events in the park such as walking or running, surfing competitions and setting up information booths at the many local special events

Florida Department of

Memorandum

Environmental Protection

that are held in our area throughout the year. Third, continue to support park in supplementing to purchase of materials for a new metal roof at the Gun Mount Pavilion, re-modeling of several low water boardwalks in the campground and nature trails, adding an additional shower and restroom facility in the group camping area, support park staff in the continued maintenance of the docks and boardwalks on Shell Island, continue to seek out and apply for new grants that support the park's Unit Management Plan, continuing to support and supplement the staff on upgrading park facilities, replacing aging equipment and infrastructure to meet or exceed the Division of Recreation and Parks and visitor's expectations.

In closing, the Friends have injected within the organization new energy and it shows from the increased participation of events and functions inside and outside of the park. The leadership of the Friends and the park has established a good line of communication that allows both organizations to propose, discuss future projects, recruiting ideas, and support each other to accomplish tasks that overall support the St. Andrews State Park as it relates to our core mission, park needs, park goals, and the Unit Management Plan for this park. I am looking forward to working with the board members and the Friends of St. Andrews Stat Park, inc. in the upcoming year as we continue to move forward as an organization and its support of the park.

BA

Attachments

cc: Friends of St. Andrews State Park, Inc.

Brian Addison
Park Manager, St Andrews State Park
4607 State Park Lane
Panama City Beach, FL 32408

Subject: Annual Report for the Friends of St Andrews State Park, Inc.

June 11, 2015

Friends of St Andrews State Park has continued and expanded their activities in support of the Park during the past year. Major events included the Beach Cleanup, the Gulf Coast Triathlon, and Iron Man Triathlon, plus several other runs in the park. The Triathlon organizations made donations to the Friends for their support of these events.

Friends partnered with Comcast for Comcast Cares Day to sponsor a spring beach cleanup. The event brought numerous volunteers to the park including divers from area dive clubs. Comcast provided T-shirts and refreshments and made a donation to Friends based on the number of volunteers involved. Both Comcast and Friends hope to make this an annual event. Friends also participated in Earth Day and National Public Lands Day.

Friends provided volunteer labor and purchased materials for: more than 50 picnic tables built by a park volunteer; shelving in the Old Visitor Center; horseshoes for the playground; and boardwalk construction. We installed a sign and refinished the benches at the Buttonbush Marsh boardwalk, and funded materials for a new campground amphitheater and fire pit.

Friends held its annual Christmas Party for members, park volunteers, and staff, and enlivened membership meetings with presentations such as "Waders and Gators" "Edible Bugs" and shorebird and turtle nesting walks on the beach.

New projects begun this year include financial and volunteer support for Junior Ranger Days, Pack Walks for shelter animals, interpretative programs and Volunteer Luncheons for campground hosts and other park volunteers.

Friends funds servicing the large aquarium in the EIC and maintains a native plant nursery to provide plants for onsite landscaping and education on the benefits of native plant landscaping. Other ongoing activities include the Aluminum Can Recycling program, and the maintaining the Friends web site and newsletter.

In the coming year, Friends plans to continue and improve on these programs. New planned projects include: educational kiosks on Shell Island: \$16,200 to reroof the Pavilion over the WWII gun mount; improvements to the Gator Lake walking trail; an updated membership brochure. Long term plans include a new walking trail.

The Friends active Board of Directors consists of Anne Ake, President; Vivian Steele, Previous President; Dick Rowe, Treasurer; Debbie Fable, Recording Secretary; Judy Rowe, Membership Secretary; and Mary Lou Smith, Member at Large.

Friends continues to maintain a sound financial status with a cash balance of more than \$100,000 in the Hancock Bank.

Friends received income from memberships, grants, cash contributions, and the aluminum can recycling program (see the attached financial statement).

Respectfully Submitted,

e-signed

Anne Ake, President
Friends of St Andrews State Park

FOR DEP USE ONLY

Form **990-EZ**

Short Form
Return of Organization Exempt From Income Tax

OMB No. 1545-1150

2014

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ Do not enter social security numbers on this form as it may be made public.
▶ Information about Form 990-EZ and its instructions is at www.irs.gov/form990.

A For the 2014 calendar year, or tax year beginning January 1, 2014, and ending December 31, 2014

- B** Check if applicable:
- Address change
 - Name change
 - Initial return
 - Final return/terminated
 - Amended return
 - Application pending

C Name of organization
Friends of St. Andrews State Park, Inc.
Number and street (or P.O. box, if mail is not delivered to street address) Room/suite
5401 State Park Circle
City or town, state or province, country, and ZIP or foreign postal code
Panama City, Florida 32408

D Employer identification number
59-3058058
E Telephone number
850-233-5140
F Group Exemption Number ▶ n/a

G Accounting Method: Cash Accrual Other (specify) ▶

H Check if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: ▶
J Tax-exempt status (check only one) - 501(c)(3) 501(c) () ◀ (insert no.) 4947(a)(1) or 527

K Form of organization: Corporation Trust Association Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ. ▶ \$

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I

		1	2	3	4	5a	5b	5c	6a	6b	6c	6d	7a	7b	7c	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
Revenue	1	Contributions, gifts, grants, and similar amounts received						14362.93																							
	2	Program service revenue including government fees and contracts																													
	3	Membership dues and assessments						1679.03																							
	4	Investment income						71.66																							
	5a	Gross amount from sale of assets other than inventory																													
	b	Less: cost or other basis and sales expenses																													
	c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)																													
	6	Gaming and fundraising events																													
	a	Gross income from gaming (attach Schedule G if greater than \$15,000)																													
b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)																														
c	Less: direct expenses from gaming and fundraising events																														
d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)																														
7a	Gross sales of inventory, less returns and allowances																														
b	Less: cost of goods sold																														
c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)																														
8	Other revenue (describe in Schedule O)																														
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8																														
Expenses	10	Grants and similar amounts paid (list in Schedule O)																													
	11	Benefits paid to or for members																													
	12	Salaries, other compensation, and employee benefits																													
	13	Professional fees and other payments to independent contractors																													
	14	Occupancy, rent, utilities, and maintenance																													
	15	Printing, publications, postage, and shipping																													
	16	Other expenses (describe in Schedule O)																													
17	Total expenses. Add lines 10 through 16																														
Net Assets	18	Excess or (deficit) for the year (Subtract line 17 from line 9)																													
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)																													
	20	Other changes in net assets or fund balances (explain in Schedule O)																													
	21	Net assets or fund balances at end of year. Combine lines 18 through 20																													

For Paperwork Reduction Act Notice, see the separate instructions.

Cat. No. 106421

Form **990-EZ** (2014)

Part II Balance Sheets (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	110740.05	22 118475.91
23 Land and buildings		23
24 Other assets (describe in Schedule O)		24
25 Total assets	110740.05	25 118475.91
26 Total liabilities (describe in Schedule O)		26
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	110740.05	27 118475.91

Part III Statement of Program Service Accomplishments (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

What is the organization's primary exempt purpose? Assisting and supporting St. Andrews State Park

Expenses
(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

28 Interpretive Programming - FSASP supports the park with interpretive programming. 80 programs were held by volunteers, reaching 1600 park visitors. Three Junior Ranger Day educational events were also held by FSASP. 150 children and their families participated in the three events. (Grants \$ <u>2000.00</u>) If this amount includes foreign grants, check here <input type="checkbox"/>	28a	2360.31
29 Facility Repair- FSASP assisted the park by building over 50 new picnic tables for the park campground. The campground Amphitheater was also renovated with new seating, stage, and electrical. (Grants \$ _____) If this amount includes foreign grants, check here <input type="checkbox"/>	29a	3145.27
30 Environmental Interpretive Center- FSASP maintain the aquarium, displays, educational literature, and loop video player. A new roof was installed in 2014 over the park map outside of the Center. (Grants \$ _____) If this amount includes foreign grants, check here <input type="checkbox"/>	30a	2242.28
31 Other program services (describe in Schedule O) (Grants \$ _____) If this amount includes foreign grants, check here <input type="checkbox"/>	31a	629.90
32 Total program service expenses (add lines 28a through 31a)	32	8377.76

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated—see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
Bill Burt President	3	0	n/a	n/a
Anne Ake Vice President	.5	0	n/a	n/a
Debbie Fable Secretary	0	0	n/a	n/a
Dick Rowe Co-Treasurer	5	0	n/a	n/a
Vivian Steele Co- Treasurer	1.5	0	n/a	n/a
Judy Rowe Membership Chair	8	0	n/a	n/a

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V

Form 990-EZ (2014) Part V Other Information. Questions 33-45b regarding significant activities, changes, income, liquidation, political expenditures, borrowing, and tax shelter transactions. Includes a table with Yes/No columns and checkboxes.

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I

	Yes	No
46		✓

Part VI Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II

	Yes	No
47		✓

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

	Yes	No
48		✓

49a Did the organization make any transfers to an exempt non-charitable related organization?

	Yes	No
49a		✓

b If "Yes," was the related organization a section 527 organization?

	Yes	No
49b		

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
None				

f Total number of other employees paid over \$100,000 ▶ None

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
None		

d Total number of other independent contractors each receiving over \$100,000 ▶ None

52 Did the organization complete Schedule A? **Note.** All section 501(c)(3) organizations must attach a completed Schedule A ▶ Yes No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here Signature of officer Dick Rowe Date 6-18-15
 Dick Rowe, Treasurer
 Type or print name and title

Paid Preparer Use Only Print/Type preparer's name Preparer's signature Date Check if self-employed PTIN
 Firm's name ▶ Firm's EIN ▶
 Firm's address ▶ Phone no. ▶

May the IRS discuss this return with the preparer shown above? See instructions ▶ Yes No

SCHEDULE A
(Form 990 or 990-EZ)

Public Charity Status and Public Support

OMB No. 1545-0047

2014

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

Name of the organization

Employer identification number

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E.)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: _____
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 10 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 11 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 11a through 11d that describes the type of supporting organization and complete lines 11e, 11f, and 11g.
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations _____
 - g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above or IRC section (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2010	(b) 2011	(c) 2012	(d) 2013	(e) 2014	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2010	(b) 2011	(c) 2012	(d) 2013	(e) 2014	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)					12	

13 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**

Section C. Computation of Public Support Percentage

14 Public support percentage for 2014 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2013 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test—2014. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
b 33 1/3% support test—2013. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
17a 10%-facts-and-circumstances test—2014. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
b 10%-facts-and-circumstances test—2013. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions <input type="checkbox"/>		

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2010	(b) 2011	(c) 2012	(d) 2013	(e) 2014	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")				14,300.29	16,113.62	30413.91
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5				14,300.29	16,113.62	30413.91
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6.)						30413.91

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2010	(b) 2011	(c) 2012	(d) 2013	(e) 2014	(f) Total
9 Amounts from line 6				14,300.29	16,113.62	30413.91
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources				75.60	71.66	147.26
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b				75.60	71.66	147.26
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)				14375.89	16185.28	30561.17
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2014 (line 8, column (f) divided by line 13, column (f))	15	99.52 %
16 Public support percentage from 2013 Schedule A, Part III, line 15	16	99.47 %

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2014 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2013 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests—2014. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization . ▶

b 33 1/3% support tests—2013. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization ▶

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶

Part IV Supporting Organizations

(Complete only if you checked a box on line 11 of Part I. If you checked 11a of Part I, complete Sections A and B. If you checked 11b of Part I, complete Sections A and C. If you checked 11c of Part I, complete Sections A, D, and E. If you checked 11d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

		Yes	No
1	Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2	Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a	Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer (b) and (c) below.		
b	Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.		
c	Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.		
4a	Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes" and if you checked 11a or 11b in Part I, answer (b) and (c) below.		
b	Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c	Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a	Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed, (ii) the reasons for each such action, (iii) the authority under the organization's organizing document authorizing such action, and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b	Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c	Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6	Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (a) its supported organizations; (b) individuals that are part of the charitable class benefited by one or more of its supported organizations; or (c) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI .		
7	Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in IRC 4958(c)(3)(C)), a family member of a substantial contributor, or a 35-percent controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990).		
8	Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If "Yes," complete Part I of Schedule L (Form 990).		
9a	Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI .		
b	Did one or more disqualified persons (as defined in line 9(a)) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI .		
c	Did a disqualified person (as defined in line 9(a)) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in Part VI .		
10a	Was the organization subject to the excess business holdings rules of IRC 4943 because of IRC 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer (b) below.		
b	Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

Part IV Supporting Organizations (continued)

		Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?		
a	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?	11a	
b	A family member of a person described in (a) above?	11b	
c	A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in Part VI.	11c	

Section B. Type I Supporting Organizations

		Yes	No
1	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.	1	
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.	2	

Section C. Type II Supporting Organizations

		Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).	1	

Section D. All Type III Supporting Organizations

		Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (1) a written notice describing the type and amount of support provided during the prior tax year, (2) a copy of the Form 990 that was most recently filed as of the date of notification, and (3) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1	
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).	2	
3	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.	3	

Section E. Type III Functionally-Integrated Supporting Organizations

1	Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions):		
a	<input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b	<input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c	<input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).		
2	Activities Test. Answer (a) and (b) below.		
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.	2a	
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.	2b	
3	Parent of Supported Organizations. Answer (a) and (b) below.		
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in Part VI.	3a	
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.	3b	

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970. See instructions. All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1		
2 Recoveries of prior-year distributions	2		
3 Other gross income (see instructions)	3		
4 Add lines 1 through 3	4		
5 Depreciation and depletion	5		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7 Other expenses (see instructions)	7		
8 Adjusted Net Income (subtract lines 5, 6 and 7 from line 4)	8		
Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	1a		
b Average monthly cash balances	1b		
c Fair market value of other non-exempt-use assets	1c		
d Total (add lines 1a, 1b, and 1c)	1d		
e Discount claimed for blockage or other factors (explain in detail in Part VI):			
2 Acquisition indebtedness applicable to non-exempt-use assets	2		
3 Subtract line 2 from line 1d	3		
4 Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6 Multiply line 5 by .035	6		
7 Recoveries of prior-year distributions	7		
8 Minimum Asset Amount (add line 7 to line 6)	8		
Section C - Distributable Amount			Current Year
1 Adjusted net income for prior year (from Section A, line 8, Column A)	1		
2 Enter 85% of line 1	2		
3 Minimum asset amount for prior year (from Section B, line 8, Column A)	3		
4 Enter greater of line 2 or line 3	4		
5 Income tax imposed in prior year	5		
6 Distributable Amount . Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6		
7 <input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally-integrated Type III supporting organization (see instructions).			

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	
4	Amounts paid to acquire exempt-use assets	
5	Qualified set-aside amounts (prior IRS approval required)	
6	Other distributions (describe in Part VI). See instructions.	
7	Total annual distributions. Add lines 1 through 6.	
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	
9	Distributable amount for 2014 from Section C, line 6	
10	Line 8 amount divided by Line 9 amount	

Section E - Distribution Allocations (see instructions)		(i) Excess Distributions	(ii) Underdistributions Pre-2014	(iii) Distributable Amount for 2014
1	Distributable amount for 2014 from Section C, line 6			
2	Underdistributions, if any, for years prior to 2014 (reasonable cause required-see instructions)			
3	Excess distributions carryover, if any, to 2014:			
a				
b				
c				
d				
e	From 2013			
f	Total of lines 3a through e			
g	Applied to underdistributions of prior years			
h	Applied to 2014 distributable amount			
i	Carryover from 2009 not applied (see instructions)			
j	Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4	Distributions for 2014 from Section D, line 7: \$			
a	Applied to underdistributions of prior years			
b	Applied to 2014 distributable amount			
c	Remainder. Subtract lines 4a and 4b from 4.			
5	Remaining underdistributions for years prior to 2014, if any. Subtract lines 3g and 4a from line 2 (if amount greater than zero, see instructions).			
6	Remaining underdistributions for 2014. Subtract lines 3h and 4b from line 1 (if amount greater than zero, see instructions).			
7	Excess distributions carryover to 2015. Add lines 3j and 4c.			
8	Breakdown of line 7:			
a				
b				
c				
d	Excess from 2013			
e	Excess from 2014			

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Also complete this part for any additional information. (See instructions.)

Area with horizontal dashed lines for providing supplemental information.

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2014

**Open to Public
Inspection**

Name of the organization

Friends of St. Andrews State Park

Employer identification number

59-3058058

Part I. Other Expenses

Friends of St. Andrews State Park

2014 Receipts and Disbursements

Income	Expenses
Memberships \$1,185.00	Christmas Dinner \$67.12
Memberships Paypal \$494.00	Friends Building Repair \$139.61
Interest- Hancock Bank Accounts \$71.66	Friends Map Cover \$150.28
Recycling Cans \$1,474.53	Campground Amphitheater \$2,089.35
Donation \$150.00	Aquascapes Aquarium Service \$2,092.00
Cash Box \$96.39	Chili Party \$41.30
Art \$78.00	File Cabinet Repairs \$55.00
Junior Ranger Grant \$2,000.00	Memberships \$15.00
Comcast \$2,944.59	New Picnic Tables \$ 1,055.92
Ironman \$3,000.00	Trailer Plates \$32.65
Kohl's \$1,500.00	Triathlon Food \$75.28
Peggy Ogren Memorial \$965.00	Ironman Food \$145.04
Run for the Treasure \$500.00	Junior Ranger Day \$2,290.71
Booz Hamilton \$1,000.00	Edible Bugs \$69.90
Frances Cobb Memorial \$525.00	Coastal Clean-up \$9.90
Lowe's Picnic Table refund \$14.42	Stamps \$49.00
Total Receipts \$16,113.62	Total Expenses \$8,377.76
Net Receipts over Disbursements \$7,735.86	

Name of the organization

Employer identification number

Friends of St. Andrews State Park, Inc.

59-3058058

Part III. Program Service Accomplishments

Special Events- FSASP host foot races in the park with community organizations throughout the year. In 2014 Friends hosted the Ironman Triathlon, Gulf Coast Triathlon, Covenant Christian School 5/10K, Run for the Treasure 5K, Junior League Reindeer Race, Cystic Fibrosis Foundation Great Strides Walk, and the Navy Copper Collar. These events brought in approximately 4200 visitors into St. Andrews State Park.

Expenses: \$220.32

Friends Building- FSASP maintain the Friends Building for Friends board and membership meetings, park staff meetings, award banquets, and resident volunteer activities. Maintenance done to the building in 2014 included ceiling painting, regular cleaning, and men's restroom remodeling.

Expenses: \$194.61

Membership Building- FSASP hold activities such as annual chili party, Christmas dinner, quarterly volunteer luncheons, and monthly business meetings throughout the year to recruit new members and keep current members active. The Friends ended the year with 108 members.

Expenses: \$172.42

Recycling Program- FSASP collect aluminum cans from park visitors and organizations within the community to recycle and make profit to benefit the Friends organization.

Expenses: \$32.65

Beach Clean-up Events- Friends host two beach clean-ups within the park, Comcast Cares Day in April and National Public Lands Day International Coastal Clean-up in September. Approximately 200 people participated in the two events and a ton of trash was removed.

Expenses: \$9.90

Citizen Support Organization Statement on Value of Contributed Services

This statement reports on services provided to the Citizen Support Organization (CSO) from park staff support and in-kind support for the past fiscal year. The statement is part of the CSO's Annual Financial Report described in Chapter 5: Section 7 of the 2014 CSO Handbook. The primary purpose of the Annual Financial Report is to provide a summary of the most relevant information to the Department and Division, and to meet the common interests of donors, members, creditors, and others who provide resources to the not for profit organization.

This Value of Contributed Services for a park is provided to the CSO by the park or District through the Park Programs Development Specialist. Note, the Division of Recreation and Parks operates on a cash-based method of accounting.

Park Name: St. Andrews State Park

Park Address: 4607 State Park Lane, Panama City, Florida 32408

Name of the CSO: Friends of St. Andrews State Park, Inc.

A summary of contributed services from the period of January 1, 2014 through December 31, 2014 is as follows:

Park Staff Support

The total number of hours contributed in staff support services converted to a monetary amount.

The park contributed a total of \$ 2,386.51 in staff support services to the CSO.

Park Facilities Support

The total amount of water, electric, and utility expenses used to support CSO events, concessions, etc.

The CSO received a total of \$ 200.00 in park facilities support.

In-Kind Support

The CSO receives additional services outside of the park staff contributed hours called in-kind services. In-kind services are a type of charitable giving in which, instead of money, a person contributes some kind of service, good, or commodity. Examples are professional services of a lawyer, accountant, or any professional or the estimated value of a good or commodity.

The CSO received a total of \$ 600.00 in in-kind support services.

List of Program Services

Federal charitable 501(c)(3) organizations are required to report total expenses and revenue for each program service. According to the IRS, a program service is any activity by the organization which accomplishes its charitable purposes.

For *each* program service provide a description, total expense, and total revenue. For *each* program service description, clearly and concisely describe the accomplishments through specific measurements such as visitors served, days of an event, number of sessions or events held, publications issued, etc. (add pages as appropriate).

Program Service Description: Recycling Program- Friends collect aluminum cans from park visitors and organizations within the community to recycle and make profit to benefit the Friends.

Total Expense \$32.65

Total Revenue \$1,474.53

Program Service Description: Native Plant Nursery- Friends native plant nursery supplies the park with native plants to use for resource management projects and park beautification. Friends of SASP also take native plants to special events to assist with education. For 2014, the FSASP attended three Junior Ranger Day events and Earth Day at McKenzie Park.

Total Expense \$0.00

Total Revenue \$78.00

Program Service Description: Interpretive Programs- Friends of St. Andrews State Park supports the park with interpretive programming throughout the year. Volunteers held 80 programs during the 2014 year on topics including Native Plants, edible insects, and park history. Through interpretive programming, 1600 visitors were reached. The Friends also hosted three Junior Ranger Day events, which were educational events focused on increasing environmental stewardship through a series of interpretive programs by park staff. The Friends received grant funding to provide the materials for these three events, which will be reused for future interpretive programs. 150 children and their families participated in the Junior Ranger Day events during the months of September, October, and November 2014.

Total Expense \$2360.31

Total Revenue \$2150.00

Program Service Description: Park Maintenance/ Facility Repair- Friends also assist the park with maintenance projects such building new picnic tables for the parks campground and renovating the campground amphitheater. Over 50 campsites received new picnic tables as a result, and the amphitheater was completely renovated with new benches, electricity, new fire pit, and a new screen, projector, and speaker system were purchased to use at the facility.

Total Expense \$3145.27

Total Revenue \$14.42

Program Service Description: Special Events- Friends host special events throughout the year to support the community, promote the Friends mission, and provide assistance to the park. In 2014 Friends hosted the Ironman Triathlon, Gulf Coast Triathlon, Covenant Christian School 5/10K, Run for the Treasure 5K race, Junior League Reindeer Race, Cystic Fibrosis Foundation Great Strides Walk, and the Navy Copper Collar. These special events brought approximately 4200 visitors into St. Andrews State Park.

Total Expense \$220.32
Total Revenue \$3500.00

Program Service Description: Beach Cleanup Events- Friends host special beach cleanup events throughout the year, teaming up with other organizations within the community to beautify the park and make it safe for both visitors and park wildlife. Two big cleanups were held in 2014, Comcast Cares Day was held in April 2014 and International Coastal Cleanup Day was held in September 2014. Approximately 200 people participated in the two beach cleanups and a ton of trash was removed from the park beaches and Shell Island.

Total Expense \$9.90
Total Revenue \$5444.29

Program Service Description: Membership Building- Friends hold activities throughout the year in order to recruit new members and keep current members active in FSASP activities. In 2014 the FSASP had a chili party, Christmas dinner, as well as monthly business meetings throughout the year. The Friends ended the year with 108 members.

Total Expense \$172.42
Total Revenue \$1185.00

Program Service Description: Environmental Interpretive Center- the Friends help maintain the parks Environmental Interpretive Center aquarium, displays, educational literature and loop video player. Volunteers greet visitors on an as needed basis throughout the year. A new roof was also installed over the park map outside of the Center.

Total Expense \$2242.28
Total Revenue \$0.00

Program Service Description: Park Promotion- Friends actively promoted the park through a web site at www.friendsofstandrews.com. A PayPal account to accept charge card memberships and donations on the website was established in 2014. The Friends also started a Facebook account to promote the park through social media.

Total Expense \$0.00
Total Revenue \$494.03

Program Service Description: Friends Building- FSASP maintain the Friends Building for Friends Board and Membership Meetings, Park Staff Meetings, award banquets, and resident volunteer activities. 2014 maintenance included ceiling painting, regular cleaning, and men's restroom remodeling.

Total Expense \$194.61
Total Revenue \$0.00

Program Service Description: Memorials- Friends oversaw cash donations, memorial gifts, and bank accounts to benefit the Park.

Total Expense \$0.00
Total Revenue \$1658.05

Program Service Description: Art in the Park- Friends art group produces paintings, prints, and photographs to promote the park and donation sales.

Total Expense \$0.00
Total Revenue \$115.00

Total Program Services

Provide a total amount for all program expenses and a total amount for all program revenue.

CSO total program service expenses \$8377.76
CSO total program service revenues \$16113.62

Citizen Support Organization Statement of Accomplishments and Goals

This statement is part of the Citizen Support Organization's (CSO's) Annual Financial Report (see Chapter 5: Section 7) of the 2014 CSO Handbook. The primary purpose of the Annual Financial Report is to provide a summary of the most relevant information to the Department and Division, and to meet the common interests of donors, members, creditors, and others who provide resources to the not for profit organization. Report the accomplishments for the CSO's past fiscal year and goals for the upcoming year.

Name of the CSO Friends of St. Andrews State Park, Inc.

CSO Address 5402 State Park Circle

City, State, Zip Code Panama City, Florida 32408

A summary of CSO accomplishments from the period of January 1, 2014 through December 31, 2014 is as follows:

Estimated Total Volunteer Hours 2142.25

Total Membership 108

List of CSO Board Members

NAME	POSITION	ADDRESS	PHONE	E-MAIL
Anne Ake	President	604 E 6 th Street Lynn Haven, FL 32444	850-254-6879	anneake2@gmail.com
Vacant	Vice President			
Dick Rowe	Treasurer	3631 Courtney Drive Panama City, FL 32408	850-234-8831	rowes@neipenney.net
Debbie Fable	Secretary	8631 N Lagoon Drive Panama City Beach, FL 32408	850-890-6051	dfable@gmail.com
Judy Rowe	Membership Chair	3631 Courtney Drive Panama City, FL 32408	850-234-8831	rowes@neipenney.net
Mary Lou Smith	Member at Large	6405 N. Lagoon Drive Panama City, FL 32408	850-625-5606	queenofconch@hotmail.com

Summary of Accomplishments

Provide a report of the CSO's short term and long term accomplishments for the past year, according to the Annual Program Plan. These accomplishments will support the CSO's mission statement and will illustrate support of the park's expressed needs.

- Held beach clean-up events on National Public Lands Day and Comcast Cares Day.
- Maintained the Environmental Interpretive Center aquarium, displays, educational literature and loop video player. Greeted visitors on an as needed basis throughout the year.
- Hosted numerous foot races throughout the year, including Covenant Christian School 5K/10K Coach Post, Run for the Treasure 5K, Junior League Reindeer Race, Cystic Fibrosis Foundation Great Strides Walk, and the Navy Copper Collar.
- Assisted with directing the runners of the Ironman Triathlon
- Assisted with directing the runners of the Gulf Coast Triathlon
- Promoted the park through a website at www.friendsofstandreys.com. A PayPal account was established to accept charge cards for memberships and donations. A Facebook account was established to promote the organization and park through social media.
- Membership building activities were held throughout the year including a chili party, Christmas dinner, quarterly volunteer luncheons, and monthly business meetings.
- Sought and obtained grant funding through National Environmental Education Foundation to provide three Junior Ranger Day interpretive events.
- Supported Junior Ranger Day events by providing volunteer support and refreshments.
- Supported interpretive programming in the park by providing volunteer support and needed materials.
- Supported park facility repairs by building 50+ new picnic tables for the parks campground and renovating the campground amphitheater with new seating, stage, and electrical.
- Continued recycling program in the park and community.
- Continued to maintain the Friends Building. 2014 maintenance included ceiling painting, regular cleaning, and men's restroom remodeling.

Summary of Goals or Priorities for the Upcoming Fiscal Year

Build on the accomplishments from the CSO's past reporting year and include new goals voted on by the board and approved by the Park Manager for the upcoming year. Projected time frames for multiple year projects, like Partnership in Parks projects, will be provided. The CSO should attach the CSO's signed Annual Program Plan for the upcoming year to this statement.

- Supplement or add to the park's infrastructure by supplementing park budget
- Sponsor special interpretive events for recruiting new members and volunteers
- Support quarterly luncheons to recognize park volunteers
- Sponsor local special events involving resource management
- Sponsor racing and other charitable organizations that are held in the park throughout the year
- Support national and global events that support protecting, preserving, and interpreting resource management
- Recycling program
- Continue to support by supplementing the purchase of materials and other displays for interpretive programs in and outside of the park