



# APPLICATION FOR WATER or WASTEWATER TREATMENT PLANT OPERATOR LICENSE

**This application is for licensure only not for examination.**

## 1. TYPE OF LICENSE REQUESTED

Please complete each question and type or print all information legibly and in black or blue ink.

(ALL SECTIONS 1 thru 4 MUST BE COMPLETED IN FULL)

Please specify the type and class of license for which you are applying:

Water Treatment       Wastewater Treatment

Class A       Class B       Class C       Class D

### DO NOT WRITE IN THIS SPACE FOR DEPARTMENT USE ONLY

ORG.CODE/E.O./FUND:      **37352030000/86/780001**

**Class A, B & C License    Total \$100    Receipt #:    Payment #:**

**001078** - Application Fee \$50.00    \_\_\_\_\_    \_\_\_\_\_

**002190** - License Fee \$50.00    \_\_\_\_\_    \_\_\_\_\_

**Class D License    Total \$50    Receipt #:    Payment #:**

**001078** - Application Fee \$25.00    \_\_\_\_\_    \_\_\_\_\_

**002190** - License Fee \$25.00    \_\_\_\_\_    \_\_\_\_\_

**Wards of the State (Inmates) Total \$20    Receipt #:    Payment #:**

**001078** - Application Fee \$10.00    \_\_\_\_\_    \_\_\_\_\_

**002190** - License Fee \$10.00    \_\_\_\_\_    \_\_\_\_\_

## 2. APPLICANT PROFILE DATA:

Name: \_\_\_\_\_  
Last                      First                      Middle

Mailing Address: \_\_\_\_\_  
Number                      Street                      Apt. / Inmate#

\_\_\_\_\_ City                      State                      Zip

\*Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Email Address: \_\_\_\_\_

Between the hours of 8:00am and 5:00pm what is your primary daytime phone number?

Primary telephone:    (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Secondary telephone:    (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

\*Social Security numbers must be recorded on all professional and occupational license applications and will be used for licensee identification pursuant to the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (Welfare Reform Act), Public Law 104-193, 1996.

Total hours: \_\_\_\_\_

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	1 <sup>st</sup> Review	2 <sup>nd</sup> review
Appl. Fee	_____	_____
Profile	_____	_____
Experience	_____	_____

Initial: Complete      \_\_\_\_\_      \_\_\_\_\_

Incomplete      \_\_\_\_\_      \_\_\_\_\_

Date:      \_\_\_\_\_      \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**IMPORTANT NOTICE: READ THIS FIRST BEFORE YOU PROCEED!** The following experience verification page(s) must be completed in its entirety in order to be considered as complete. Actual experience must meet the requirements outlined per Rule 62-602.250, F.A.C. Only actual experience in the field of Wastewater or

Water Treatment is acceptable. Be sure that experience verification dates and hours per week do not conflict with another FDEP license.

**3. EXPERIENCE VERIFICATION:**

Employer/Company Name: \_\_\_\_\_ Employer Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Number and Street

Plant Type: (check one)  
 Drinking Water **PWS ID#:** \_\_\_\_\_  
 Wastewater **Permit #:** \_\_\_\_\_

City State Zip

Dates of Actual Experience: From     /    /     thru     /    /      
**MM / DD / YYYY MM / DD / YYYY**

**DEPT USE ONLY: Total Hours:** \_\_\_\_\_

DO NOT WRITE DATE AS "CURRENT or PRESENT"

# hours experience gained per week: \_\_\_\_\_ x # of weeks \_\_\_\_\_ = \_\_\_\_\_ + Overtime hours: \_\_\_\_\_ = **Total # of Hours** \_\_\_\_\_

I, the verifying official of \_\_\_\_\_, do hereby confirm that I have firsthand knowledge of

**Applicant Name**

the experience obtained by this applicant as it relates to treatment plant operation & maintenance. The experience listed here conforms to the definition and intent of actual treatment plant experience, and the applicant's duties are consistent with those defined in Rule 62-602.250 F.A.C., **Furthermore, I verify that no time was spent performing duties that are excluded, as experience as identified in Rule 62-602.250(6) F.A.C., is included in dates and hours above.**

Verifying Official's Name: \_\_\_\_\_ Title: \_\_\_\_\_  
**Print Name**

Verifying Official's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
**Signature**

Verifying Official's License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Please Note: Only appropriately licensed personnel can sign for verification of experience. Examples of those who cannot sign for verification of experience are Human Resources personnel, Professional Engineers, unlicensed Utility Directors, unlicensed Supervisors, Water or Wastewater Treatment Operators whose license are Inactive or Null & Void.**

**EXTRA EXPERIENCE VERIFICATION:**

Employer/Company Name: \_\_\_\_\_ Employer Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Number and Street

Plant Type: (check one)  
 Drinking Water **PWS ID#:** \_\_\_\_\_  
 Wastewater **Permit #:** \_\_\_\_\_

City State Zip

Dates of Actual Experience: From     /    /     thru     /    /      
**MM / DD / YYYY MM / DD / YYYY**

**DEPT USE ONLY: Total Hours:** \_\_\_\_\_

DO NOT WRITE DATE AS "CURRENT or PRESENT"

# hours experience gained per week: \_\_\_\_\_ x # of weeks \_\_\_\_\_ = \_\_\_\_\_ + Overtime hours: \_\_\_\_\_ = **Total # of Hours** \_\_\_\_\_

I, the verifying official of \_\_\_\_\_, do hereby confirm that I have firsthand knowledge of

**Applicant Name**

the experience obtained by this applicant as it relates to treatment plant operation & maintenance. The experience listed here conforms to the definition and intent of actual treatment plant experience, and the applicant's duties are consistent with those defined in Rule 62-602.250 F.A.C., **Furthermore, I verify that no time was spent performing duties that are excluded, as experience as identified in Rule 62-602.250(6) F.A.C., is included in dates and hours above.**

Verifying Official's Name: \_\_\_\_\_ Title: \_\_\_\_\_  
**Print Name**

Verifying Official's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Verifying Official's License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**4. APPLICANT CHECK LIST:**

Please initial that you have completed sections 1 through 4 that are necessary for your application to be complete:

1. \_\_\_\_\_ **Front page of Application completed in its entirety.**
2. \_\_\_\_\_ **Experience verification verified by a licensed Florida treatment plant operator.**
3. \_\_\_\_\_ **Sign and Date last page of the Application.**
4. \_\_\_\_\_ **Submit appropriate application fees.**  
Check or Money Order payable to Dept. of Environmental Protection or "FDEP".

If any item(s) are missing or are not completed you will receive an "Incomplete Notice".

You will be notified of any deficiency in your application. Our office has up to **30 days** to notify you in writing of your application status. Please allow our office sufficient time to receive and process your application.

**5. APPLICANT AFFIRMATION:**

I affirm that the information given above is correct and true to the best of my knowledge and belief. I understand that falsification of statements or supporting data may result in denial of this application or suspension/revocation of any license I may hold. Further, I understand that it is my responsibility to supplement my application to reflect any material change in circumstances, which may affect my eligibility for licensure.

Signature of Applicant: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Send Application to:

**Department of Environmental Protection  
Finance and Accounting  
Post Office Box 3070  
Tallahassee, Florida 32315**