Outline

• Forms of Authorization and Application Tips
  • How to apply
  • Review Process
  • Forms of Authorization

• E-Apps Tips and Tricks
  • E-permitting
  • Self-Certifications
Forms of Authorization and Application Tips

How to apply

Review Process

Forms of Authorization
Dock Application Tips

HOW DO I APPLY?

• Through the Business Portal: www.fldepportal.com
  • Self-Certification: Certify to certain terms and agreements, print your authorization
  • E-App System: Ability to apply, pay, upload attachments through one process

• Submit via Email: SD_ERP_Permit@dep.state.fl.us
  • Email completed application and attachments. Pay electronically after submittal.

• Forms: http://www.dep.state.fl.us/water/wetlands/erp/forms.htm

1/8/2018
Self-Certification

Covers 3 different activities:

- Exempt Boat Lift at an Existing Single Family Dock
- New Exempt Single Family Dock
- Repair/Replace Single Family Dock’

- May include Federal Authorization

FREE
Application Process

One Application

Three Reviews/Authorizations

Chapters 373 and 403, Florida Statutes
Rule 62-330 and the Applicant’s Handbook

Chapters 253 and 258, Florida Statutes
Rules 18-20 and 18-21, Florida Administrative Code

Compliance with the State’s Programmatic General Permit
Forms of Authorization

• **Exemptions:** No permit required if activity meets thresholds defined in Statute (F.S.) or Rule (F.A.C.)

• **General Permits:** activities that have been determined to the have minimal direct and secondary impacts

• **Individual Permits:** all other activities that do not qualify for exemption or general permit
# Dock Exemptions

<table>
<thead>
<tr>
<th>Where</th>
<th>Size</th>
<th>Type</th>
<th>What</th>
<th>Number of docks</th>
<th>Statute/Rule Citation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Artificial Waterway:</td>
<td>1000 sq ft</td>
<td>Private</td>
<td>Dock</td>
<td>not limited</td>
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<tr>
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</tr>
<tr>
<td>Repair/Replace:</td>
<td>Same as before</td>
<td>Not specified</td>
<td>Same as before</td>
<td>Same as before</td>
<td>403.813(1)(d), F.S. / 62-330.051(5)(d), F.A.C.</td>
</tr>
<tr>
<td>Where</td>
<td>Size</td>
<td>Type</td>
<td>What</td>
<td>Number of docks</td>
<td>Rule</td>
</tr>
<tr>
<td>------------------</td>
<td>-----------------------</td>
<td>-----------</td>
<td>---------------------------</td>
<td>-----------------</td>
<td>-----------------------------</td>
</tr>
<tr>
<td>All Waterways</td>
<td>2000 sqft 2 vessels 2’ MLW</td>
<td>Single-family</td>
<td>Dock and other structures</td>
<td>1 per parcel</td>
<td><strong>62-330.427, F.A.C</strong></td>
</tr>
<tr>
<td>All Waterways</td>
<td>1000 sq ft</td>
<td>Any</td>
<td>Piling supported structures</td>
<td>Unspecified</td>
<td><strong>62-330.475 F.A.C.</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Cannot be granted more than once within a 3 year period where the combination of activities exceed the thresholds.</td>
</tr>
</tbody>
</table>
Application Process

One Application

Three Reviews/Authorizations

Chapters 373 and 403, Florida Statutes
Rule 62-330 and the Applicant’s Handbook

Chapters 253 and 258, Florida Statutes
Rules 18-20 and 18-21, Florida Administrative Code

Compliance with the State’s Programmatic General Permit
• Regulates activities that occur on state-owned, or sovereign submerged lands
  • Florida Constitution, Article X, Section 11: “The title to lands under navigable waters, within the boundaries of the state, which have not been alienated including beaches below the mean high water lines, is held by the state, by virtue of its sovereignty, in trust for all the people.”

• Lands are held in trust by the Board of Trustees of the Internal Improvement Trust Fund (Governor, Attorney General, Chief Financial Officer, and Commissioner of Agriculture)
  • Board of Trustees has delegated authority to the Department and the Water Management Districts to review activities that require authorization
• Authorizations for use consider:
  • Water dependency;
  • Riparian rights;
  • Impacts to submerged resources; and
  • Preemption from other uses of the water by the public

• Forms of authorization:
  • Exceptions – no authorization required
  • Consent By Rule – authorization automatic if meet certain criteria
  • Letter of Consent – written authorization is required
  • Leases – written agreement with annual fees for all commercial facilities, and those facilities which do not qualify for a lesser authorization
  • Easements – written agreement with fees (not necessarily annual), generally for linear activities
Application Process

One Application

Three Reviews/Authorizations

Chapters 373 and 403, Florida Statutes
Rule 62-330 and the Applicant’s Handbook

Chapters 253 and 258, Florida Statutes
Rules 18-20 and 18-21, Florida Administrative Code

Compliance with the State’s Programmatic General Permit
• State Programmatic General Permit (SPGP)
  • Current: SPGP V, valid July, 2016 for 5 years
  • Includes ONLY the following categories of work:
    • Shoreline Stabilization
    • Boat Ramps and Boat Launch Areas and Associated Structures
    • Docks, Piers, Associated Facilities, and Other Minor piling-supported Structures
    • Maintenance Dredging of Canals and Channels
    • De Minimis activities that are not in conflict with SPGP V
  • Activities are reviewed based on the Permit Instrument which essentially is a checklist of location information and compliance with certain criteria
Resources

- MapDirect:
  - ERP view:  
    http://ca.dep.state.fl.us/mapdirect/?focus=erp
  - Mapdirect Lite:  
    http://ca.dep.state.fl.us/mapdirect/?focus=standard

- Information Portal:  
  http://webapps.dep.state.fl.us/DepNexus/public/search-portal

http://publicfiles.dep.state.fl.us/dwrm/slerp/erphelp/index.htm

http://www.surveygizmo.com/s3/3461063/SD-DEP-Pre-Application-Meeting-Request
# Quick Summary

<table>
<thead>
<tr>
<th>Authorization Type</th>
<th>Exempt Criteria: New structures, additions, change in configuration*</th>
<th>General Permit Criteria: Rule of 2’s</th>
<th>Individual Permit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requirements:</td>
<td>Over-water structure less than or equal to 1000 square feet** Used for recreational, noncommercial activities</td>
<td>Over-water structure less than or equal to 2000 square feet No more than 2 watercraft</td>
<td>Docks that are not exempt or that do not qualify for a general permit</td>
</tr>
<tr>
<td></td>
<td><strong>Non-Artificial Waterbodies: Sole dock per 65 feet of shoreline</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Artificial Waterbodies: no specification on number of docks</strong></td>
<td>Minimum of water depth of 2 feet below MLW Terminal platform not over seagrass and no mooring over seagrass/resources</td>
<td></td>
</tr>
<tr>
<td>Application Electronic:</td>
<td><strong>Request Verification of an Exemption</strong></td>
<td><strong>Apply for a General Permit (GP)</strong></td>
<td><strong>Apply for an Individual Permit for a Project related to a Single-family Dwelling</strong></td>
</tr>
<tr>
<td>Application “Paper”:</td>
<td><strong>Request for Verification of an Exemption</strong></td>
<td><strong>Notice of Intent to Use an Environmental General Permit</strong></td>
<td><strong>Section A and B</strong></td>
</tr>
<tr>
<td>Amount of time to issue.***</td>
<td>30 days</td>
<td>30 days</td>
<td>60 days</td>
</tr>
<tr>
<td>Fee:</td>
<td>$100.00</td>
<td>$250.00</td>
<td>$420</td>
</tr>
</tbody>
</table>

*if repair in replace in same configuration as existing, exempt.
**In an Outstanding Florida Waterbody (CH 62-302)/ Aquatic Preserves structure must be less than or equal to 500 square feet
***If application is not complete, applicant will be notified within 30 days of receipt of application as to what information is still needed. Time clocks will start over when that information is received.
How Do I Apply?

- Through the Business Portal: [www.fldeppportal.com](http://www.fldeppportal.com)
  - Self-Certification: Certify to certain terms and agreements, print your authorization
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- Forms: [http://www.dep.state.fl.us/water/wetlands/erp/forms.htm](http://www.dep.state.fl.us/water/wetlands/erp/forms.htm)
Examples

• <1,000 square feet
• Artificial Waterway
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Examples

- <1,000 square feet
- Artificial Waterway
- State:
  - Eligible for Self Cert
  - Exempt
- ACOE: Could be eligible for SPGP

1/8/2018
Examples

- Artificial Waterway
- 1630 square feet
### Dock Exemptions

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<td>thresholds.</td>
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</tbody>
</table>
Examples

- Artificial Waterway
- 1630 square feet
- State: General Permit
- ACOE: RGP-20
Examples

Artificial and Man-Altered Waterways

1,715 square feet (3 boats and 2 jet skis)
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<td></td>
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Dock General Permit
Examples

- Artificial and Man-Altered Waterways
- 1,715 square feet (3 boats and 2 jet skis)
- State: Individual Permit
- ACOE: Letter of Permission
E-Apps Tips and Tricks

E-permitting

Self-Certifications
• E-Apps Tips and Tricks
  • E-permitting
  • Dd
• https://webappsbeta.dep.state.fl.us/DepPortal/go/home/
CAUTION: The selection of the application purpose determines the information needed in this process. On this screen, selecting "Go Back to Previous Step" allows you to change the application to a different purpose (e.g. from Verification of Exemption to General Permit) but will result in resetting the application process and all previously saved data will be erased.

Please select the category of exemption(s) for which you are requesting verification. Please check all that apply. Please note that only one fee will be charged regardless of the number of selections, selecting activities that are not applicable to your project is likely to complicate and delay processing of your application. Some selections may require further information.

I am requesting verification of an exemption for:

- Docks, piers, boat ramps, navigational aids, and related activities
- Shoreline stabilization
- Single-family residences
- Maintenance and restoration, including maintenance dredging
- Utilities
- Pipes, culverts and conveyances
- Bridges, roads, driveways and paths
- Sampling and testing
- Removal of aquatic plants or organic detritus
- De minimis and other miscellaneous activities

Go Back to Previous Step  Save and Go to Next Step
Choose Wisely!
These categories mirror the exemptions pursuant to Rule 62-330.051
**Notification Type**

CAUTION: The selection of the application purpose determines the information needed in this process. On this screen, selecting "Go Back to Previous Step" allows you to change the application to a different purpose (e.g. from Verification of Exemption to General Permit) but will result in resetting the application process and all previously saved data will be erased.

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I am requesting verification of an exemption for:

* Docks, piers, boat ramps, navigational aids, and related activities
* Shoreline stabilization 62-330.051(12) 62-330.051(5) and (8)
* Single-family residences 62-330.051(13)
* Maintenance and restoration, including maintenance dredging 62-330.051(7)
* Utilities 62-330.051(14)
* Pipes, culverts and conveyances 62-330.051(9) and (15)
* Bridges, roads, driveways and paths 62-330.051(4) and (10)
* Sampling and testing 62-330.051(11)
* Removal of aquatic plants or organic detritus 62-330.051(3)
* De minimis and other miscellaneous activities 373.406(6) and 62-330.051(1), (2), (6) and (16)

[Go Back to Previous Step] [Save and Go to Next Step]
Tips and Tricks

Home
Authorization Process

Search Results
If your project site or facility is listed, and you are certain it is the correct site, please select the appropriate record from the list below. If your facility is not listed, or if you are uncertain, please click the Add New Facility button.

<table>
<thead>
<tr>
<th>Select One</th>
<th>Facility Details</th>
<th>Facility Address</th>
<th>City/State/Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>FERRIS, MICHAEL &amp; BARBARA/SPREADER WATERWAY/CR/ERP 231300</td>
<td>848 WEST CAPE ESTATES CIR</td>
<td>CAPE CORAL, FL, 33993</td>
</tr>
<tr>
<td></td>
<td>GRATZ, EDWARD &amp; CONSTANCE/SPREADER WATERWAY/CR/ERP 231194</td>
<td>854 WEST CAPE ESTATES CIR</td>
<td>CAPE CORAL, FL, 33993</td>
</tr>
<tr>
<td></td>
<td>KAFEI, KARIM &amp; JAMIE/01 44 22 C3 01000 0030/SPREADER WATERWA 262257</td>
<td>842 WEST CAPE ESTATES CIR</td>
<td>CAPE CORAL, FL, 33993</td>
</tr>
<tr>
<td></td>
<td>PITONI, LAWRENCE/SPREADER WATERWAY/CR/ERP 231189</td>
<td>872 WEST CAPE ESTATES CIR</td>
<td>CAPE CORAL, FL, 33993</td>
</tr>
<tr>
<td></td>
<td>WEST CAPE DEVELOPMENT CORP/SPREADER WATERWAY/CR/ERP 231298</td>
<td>830 WEST CAPE ESTATES CIR</td>
<td>CAPE CORAL, FL, 33993</td>
</tr>
<tr>
<td></td>
<td>WEST CAPE DEVELOPMENT GROUP</td>
<td>860 WEST CAPE ESTATES CIR</td>
<td>CAPE CORAL, FL, 33993</td>
</tr>
</tbody>
</table>

Total Records: 7

[Search Again] [Add New Facility] [Continue]
If your facility is on the list, select it, then press CONTINUE.
Adding a new facility does NOT mean to add a new project at the site you have selected.
Add a NEW FACILITY, if your result is not on the list
### Facility Information: Physical Address

Please enter or update the physical address for your facility or site.

**NOTE:** For sites that do not have a postal or rural route number, or for very large projects or linear projects (e.g. utility, road, or ditch/canal activities), put "See Directions" in the Address Line 1 field and use the Directions field to describe the location and boundaries of your project. For example, you can identify a parcel or lot number, or for linear projects, provide a starting and ending point using street names and nearest house numbers or provide length of project in miles along named streets or highways. For projects that are located in open waters or offshore, please provide the latitude and longitude (in either degrees-minutes-seconds or decimal degrees format) of all proposed activities.

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facility Site Name</td>
<td>Property Owner / Tax ID #1</td>
</tr>
<tr>
<td>Address Line 1</td>
<td>830 W Cape Estates Cir</td>
</tr>
<tr>
<td>Address Line 2</td>
<td></td>
</tr>
<tr>
<td>Directions</td>
<td></td>
</tr>
<tr>
<td>Zip Code</td>
<td>33993 9103</td>
</tr>
<tr>
<td>City</td>
<td>Cape Coral</td>
</tr>
<tr>
<td>State</td>
<td>FL</td>
</tr>
<tr>
<td>Is this your mailing address?</td>
<td>Yes</td>
</tr>
</tbody>
</table>

[Continue button]
Facility Information: Physical Address
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Facility Site Name: *
Smith, Jane / 123 45 67 89 0123 4567

Address Line 1: *
630 W Cape Estates Cir

Address Line 2:

Directions:

Zip Code: *
33993 9103

City: *
Cape Coral

State: *
FL

Is this your mailing address? :
Yes
No

Cancel Continue
**Manage Contact(s)**

Please enter contact information for individual(s) and/or company contact(s) that are responsible for the project.

Any entity listed as an applicant or co-applicant must have sufficient real property interest. (see Section 4.2.3(d) of Applicant's Handbook Volume 1).

**NOTE:** If listed contact is no longer associated with your project, please delete the contact using the red "X" by the contact's information, and then create a new contact using the "Add New Contact" button.

If you see a 🕵️ by the contact, you are missing required data for that contact. Click the ✍️ icon to complete the required information, then proceed to the next step.

| Facility Details | WEST CAPE DEVELOPMENT CORP/SPREADER WATERWAY/CR/ERP  
|------------------|--------------------------------------------------|
|                  | 830 W Cape Estates Cir  
|                  | Cape Coral,  
|                  | FL 33993-9103 |

<table>
<thead>
<tr>
<th>Applicant (Company Contact, Individual Contact)</th>
<th>Co-Applicant (Company Contact, Individual Contact)</th>
<th>Agent (Company Contact, Individual Contact)</th>
<th>Property Owner (Company Contact, Individual Contact)</th>
<th>Operation &amp; Maintenance Entity (Company Contact, Individual Contact)</th>
<th>Consultant (Company Contact, Individual Contact)</th>
</tr>
</thead>
</table>
| Megan Mills  
Florida Department of Environmental Protection  
Fort Myers,  
FL 33901 US | ![Green Checkmark](image) | ![Red Marker](image) | ![Red Marker](image) | ![Red Marker](image) | ![Red Marker](image) | ![Red Marker](image) |

[Add New Contact]

[Go Back to Previous Step]  [Done with All Contacts]
Tips and Tricks

Manage Contact(s)

Please enter contact information for individual(s) and/or company contact(s) that are responsible for the project.

Any entity listed as an applicant or co-applicant must have sufficient real property interest. (see Section 4.2.3(d) of Applicant's Handbook Volume 1).

NOTE: If listed contact is no longer associated with your project, please delete the contact using the red "X" by the contact's information, and then create a new contact using the "Add New Contact" button.

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</tr>
</tbody>
</table>

- Megan Mills
  - Florida Department of Environmental Protection
  - Fort Myers, FL 33901 US
  - The system requires exactly 1 Applicant.

- [ ] [ ] [ ] [ ] [ ]
Tips and Tricks

• Project Name = Applicant Name and short description of the activity
  • Smith SF dock
  • Smith Boat lift
  • Smith Seawall
  • Smith Maintenance Dredge

• 29 characters or less
Self-Certification is a type of authorization where the user certifies compliance with *exemption* criteria for the following activities:

- New dock
- New Boat lift at an existing dock
- Repair and replace of an existing dock

Self-Certification system uses geographic information and your proximity to determine qualification – if you are in or adjacent to something that is identified as a sensitive area, you may not qualify to use the self-certification system.
Self-Certification

- New Dock with or without a Boat Lift
- Repair or Replace an Existing Dock
- Addition of a Boat Lift to an Existing Dock
Electronic Application System

- [http://www.dep.state.fl.us/water/wetlands/erp/permitting.htm](http://www.dep.state.fl.us/water/wetlands/erp/permitting.htm)
- Can be used to apply for anything
- Can pay application fees online
- Some activities qualify for a reduced application fee when system is used
- Will have additional training March 18, 2014
Paper Forms

• 3 forms for the three authorization types:
  • Verification of Exemption Form
  • General Permit Notice
  • Application Form

• Can be submitted via email to
  SD_ERP_Permit@dep.state.fl.us

• Money can be accepted online after submitting your email/paper application
Rapid Fire

Waterbody: Artificial

Over-water Structure: < 2,000 sqft

Number of Vessels: 3 (1 boat, 2 PWC)

Authorization? Individual Permit
Waterbody: Artificial

Over-water Structure: < 2,000 sqft

Number of Vessels: 2 (2 boats)

Authorization?

General Permit
Waterbody: Artificial

Over-water Structure: < 1,000 sqft

Number of Vessels: 2 (2 boats)

Authorization? Exemption

If we remove the covers......
Rapid Fire

Waterbody: State Lands Aquatic Preserve

Over-water Structure: < 500 sqft

Number of Vessels: 1 boat

Authorization? Exemption

So long as meets all the AP dock design Criteria