



# FLORIDA DEPARTMENT OF Environmental Protection

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**Ron DeSantis**  
Governor

**Jeanette Nuñez**  
Lt. Governor

**Shawn Hamilton**  
Secretary

Dear Waste Tire Collector,

In Florida Department of Environmental Protection's (DEP) ongoing effort to go paperless, Waste Tire Collector Registration Applications and Annual Reports are being submitted electronically. This email serves as your official renewal notice. If you are receiving this email, you will **NOT** be receiving the paper registration renewal forms by mail. Please submit your 2021 Waste Tire Collector Registration using the [DEP Business Portal](#). Select 'I would like to apply to get licensed for: **Waste Tire Collector**'. If it is your first time accessing the DEP Business Portal, you will be prompted to create a user account. If your registration is submitted by March 1, 2023, you will receive your decal(s) within 14 to 21 days after submission has been deemed complete and accepted.

You will need to scan or take a picture of a **current copy of each vehicle registration** to upload during the online registration process. You will need to upload each copy one at a time. A list of Frequently Asked Questions (FAQ's) for registering online is attached for your convenience.

Please note:

- If you have ever registered as a waste tire collector, either online or by paper, you are considered a **RENEWAL**. Use your WACS ID Number (also known as Company ID Number) for registering online, which can be found [here](#). This list is sorted by county, then business name.
- When completing the annual report through the portal, please include used tires in the waste tire quantity. Please report waste tire quantities in **tons** (assume 100 passenger tires per ton or ten tires per cubic yard).
- Renewal applications and annual reports are due by **March 1, 2023**. Current registration decals will expire on April 1, 2024. Again, we will **NOT** be mailing your paper registration forms. If you do not wish to take advantage of the online process, please email [Hope Thigpen](#) to request a renewal package be mailed to you.
- You are responsible for verifying all information, which is shared with a variety of agencies, including law enforcement. If you have questions about the registration renewal or the annual report form, or need additional

rules or forms sent to you, please contact the Division of Waste Management, Waste Registration Section by phone at (850) 245-8707 or by email at [Waste.Registration@FloridaDEP.gov](mailto:Waste.Registration@FloridaDEP.gov).

**\*\*\*Facilities outside the State of Florida will not be able to use the Business Portal. You will have to submit a paper application. A copy of the Waste Tire Application and Annual Report can be obtained by either emailing [Waste.Registration@FloridaDEP.gov](mailto:Waste.Registration@FloridaDEP.gov) or [Hope.Thigpen@FloridaDEP.gov](mailto:Hope.Thigpen@FloridaDEP.gov). \*\*\***

**If you have already renewed for 2023, please disregard this email.**