ENFORCEMENT MANUAL CHANGES
FOR 2013

Guidelines for Characterizing:
NPDES Stormwater
Drinking Water
Wastewater 10/01/13 update guidelines posted in manual

Chapter 3 09/27/13 updated chapter – removed non-compliance letter paragraph and add paragraph concerning options after compliance assistance offer

Chapter 2 09/06/13 updated chapter

Tanks CO
Tanks Indigent Petroleum CO
Tanks Indigent CO 07/22/13 updated COs (removed references to 62-770, 62-782 or 62-785 which were repealed)

Chapter 1 07/15/13 updated regulatory enforcement organization

Referral Template
Instructions 07/12/13 updated Finance & Accounting contact

Guidelines for Characterizing:
DryCleaner Solvent
Hazardous Waste
Solid Waste
Tanks
Used Oil 07/01/13 updated guidelines posted in manual

Documents for 62-782 06/11/13 documents removed from manual; under review due to rulemaking activity

Guidelines for Characterizing
Air Violation 06/07/13 update guidelines posted in manual

External Referral Request
Form 05/24/13 This document replaces the Criminal Referral Form; New form should be used when referring to or coordinating a case/issue with an external agency
<table>
<thead>
<tr>
<th>Document Type</th>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compliance Assistance Offer</td>
<td>05/24/13</td>
<td>new document added to manual; replaces two documents removed</td>
</tr>
<tr>
<td>Compliance Assistance Offer</td>
<td>05/24/13</td>
<td>these two documents removed from manual; have been replaced by new document</td>
</tr>
<tr>
<td>Warning Letter Process Diagram</td>
<td>05/24/13</td>
<td>new document diagramming warning letter process has been added to the manual</td>
</tr>
<tr>
<td>Guidelines for Characterizing Air Violation</td>
<td>05/08/13</td>
<td>update guidelines posted to manual</td>
</tr>
<tr>
<td>Financial Affidavit for LLC – Limited Liability Company</td>
<td>05/07/13</td>
<td>new document added to Financial Documents subsection</td>
</tr>
<tr>
<td>Criminal Referral Form</td>
<td>03/20/13</td>
<td>new document added to the Parallel Proceeding Documents subsection</td>
</tr>
<tr>
<td>Parallel Proceedings Guidance</td>
<td>03/20/13</td>
<td>document removed from manual (formerly found in Parallel Proceedings Documents subsection)</td>
</tr>
<tr>
<td>Criminal Contact by District</td>
<td>03/20/13</td>
<td>document removed from manual (formerly found in Parallel Proceedings Documents subsection)</td>
</tr>
<tr>
<td>Chapter 4 – Inspections and Investigations</td>
<td>03/20/13</td>
<td>updated chapter posted</td>
</tr>
<tr>
<td>Warning Letter</td>
<td>03/18/13</td>
<td>revised warning letter posted</td>
</tr>
<tr>
<td>In Compliance - Closure Letter</td>
<td>03/18/13</td>
<td>new document added to manual</td>
</tr>
</tbody>
</table>
Compliance Assistance
Offer letters -
  All sites
  Missed monitoring
  MCL violations 03/18/13 three new documents added to manual

DEP Directive 923 02/19/13 revised directive posted

ELRA Model NOV 02/05/13 All program specific model NOVs replaced with one model NOV