

## ENFORCEMENT MANUAL CHANGES FOR 2013

### Guidelines for Characterizing:

NPDES Stormwater

Drinking Water

Wastewater

10/01/13

update guidelines posted in manual

Chapter 3

09/27/13

updated chapter – removed non-compliance letter paragraph and add paragraph concerning options after compliance assistance offer

Chapter 2

09/06/13

updated chapter

Tanks CO

Tanks Indigent Petroleum CO

Tanks Indigent CO

07/22/13

updated COs (removed references to 62-770, 62-782 or 62-785 which were repealed)

Chapter 1

07/15/13

updated regulatory enforcement organization

Referral Template

Instructions

07/12/13

updated Finance & Accounting contact

### Guidelines for Characterizing:

DryCleaner Solvent

Hazardous Waste

Solid Waste

Tanks

Used Oil

07/01/13

updated guidelines posted in manual

Documents for 62-782

06/11/13

documents removed from manual; under review due to rulemaking activity

### Guidelines for Characterizing

Air Violation

06/07/13

update guidelines posted in manual

External Referral Request

Form

05/24/13

This document replaces the Criminal Referral Form; New form should be used when referring to or coordinating a case/issue with an external agency

(i.e. FWC, DOH, EPA, ACOE etc) or local government (i.e. city or county). Subsection name changed from PARALLELL PROCEEDINGS DOCUMENTS to EXTERNAL REFERRAL - STANDARD OPERATING PROCEDURE

Compliance Assistance Offer - Exceedance/Missed Monitoring /Reporting/Testing	05/24/13	new document added to manual; replaces two documents removed
Compliance Assistance Offer - Missed Monitoring Compliance Assistance Offer - MCL Violation	05/24/13	these two documents removed from manual; have been replaced by new document
Warning Letter Process Diagram	05/24/13	new document diagramming warning letter process has been added to the manual
Guidelines for Characterizing Air Violation	05/08/13	update guidelines posted to manual
Financial Affidavit for LLC – Limited Liability Company	05/07/13	new document added to Financial Documents subsection
Criminal Referral Form	03/20/13	<u>new</u> document added to the Parallel Proceeding Documents subsection
Parallel Proceedings Guidance	03/20/13	document removed from manual (formerly found in Parallel Proceedings Documents subsection)
Criminal Contact by District	03/20/13	document removed from manual (formerly found in Parallel Proceedings Documents subsection)
Chapter 4 – Inspections and Investigations	03/20/13	updated chapter posted
Warning Letter	03/18/13	revised warning letter posted
In Compliance - Closure Letter	03/18/13	new document added to manual

Compliance Assistance

Offer letters -

All sites

Missed monitoring

MCL violations

03/18/13

three new documents added to manual

DEP Directive 923

02/19/13

revised directive posted

ELRA Model NOV

02/05/13

All program specific model NOVs replaced with one model NOV